

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION OCTOBER 02, 2023, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor
Brian Estep, Councilmember Ward 1
Kevin Dunkel, Councilmember Ward 2
Dwain Sundberg, Councilmember Ward 3 (Absent)
Brad Williams, Councilmember Ward 4

Bo Reese, City Manager
Ben Loring, City Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 3:15PM on September 29, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Mayor Parker called the meeting to order at 6:09PM.

2. *Action Item* Proclamation Declaring October 15, 2023 to be “The Kayla Shawn Day of Kindness”

Councilmember Dunkel moved to approve the proclamation declaring October 15, 2023 as “The Kayla Shawn Day of Kindness”. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Parker, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

The family was present and received the proclamation. A picture was taken.

3. Public Input and Unscheduled Personal Appearances

Lois Jones spoke about the dilapidated houses and the need to get them demolished. Jones spoke specifically about the houses on K Street NW.

Martin Lively with the LEAD Agency reminded the Council of the Tar Creek Conference October 10th – 12th and spoke of some highlighted speakers.

Rebecca Jim with the LEAD Agency updated the Council that the survey results from the flood survey have come back but people are still encouraged to complete the survey if they have not already.

No action taken.

4. *Action Item* Claims

Councilmember Estep moved to approve the claims as presented. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Williams, Aye Parker, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

5. *Action Item* Minutes: September 18, 2023 (Regular)

Councilmember Dunkel moved to approve the minutes. Councilmember Williams made the second. The Council was polled with the following results:

Dunkel, Aye Williams, Aye Estep, Abstain Parker, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

6. *Action Item* Mayor's Nomination to Re-Appoint Kirk Williams to the Airport Authority Board, (Term to Expire 11/07/2026)

Councilmember Estep moved to approve the Mayor's nomination to re-appoint Kirk Williams to the Airport Authority Board, (term to expire 11/07/2026). The motion was seconded by Councilmember Dunkel. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Williams, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

7. *Action Item* Mayor's Nomination to Re-Appoint Kristina Ulrey to the Miami Public Library Board, (Term to Expire 11/21/2026)

Councilmember Williams moved to approve the Mayor's nomination to re-appoint Kristina Ulrey to the Miami Public Library Board, (term to expire 11/21/2026). The motion was seconded by Councilmember Estep. The Council was polled with the following results:

Williams, Aye Estep, Aye Dunkel, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

8. *Action Item* Mayor's Nomination to Appoint Kelly Garber to the Miami Convention and Visitors Bureau (MCVB) Following Megan Frazier's Term Expiration, (Term to Expire 11/21/2025)

Councilmember Estep moved to approve the Mayor's nomination to appoint Kellie Garber to the Miami Convention and Visitors Bureau (MCVB) following Megan Frazier's term expiration, (term to expire 11/21/2025). The motion was seconded by Councilmember Williams. The Council was polled with the following results:

Estep, Aye Williams, Aye Dunkel, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

9. *Action Item* Mayor's Nomination to Re-Appoint Greg Forkum to the Miami Convention and Visitors Bureau (MCVB), (Term to Expire 11/21/2025)

Councilmember Williams moved to approve the Mayor's nomination to re-appoint Greg Forkum to the Miami Convention and Visitors Bureau (MCVB) following Megan Frazier's term expiration, (term to expire 11/21/2025). The motion was seconded by Councilmember Estep. The Council was polled with the following results:

Williams, Aye Estep, Aye Dunkel, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

10. *Action Item* Mayor's Nomination to Appoint Martin Dow to the City Zoning and Planning Commission, Following Robert Ferguson's Term Expiration, (Term to Expire 10/15/2026)

Councilmember Dunkel moved to approve the Mayor's nomination to appoint Martin Dow to the City Zoning and Planning Commission following Robert Ferguson's term expiration, (term to expire 10/15/2026). The motion was seconded by Councilmember Williams. The Council was polled with the following results:

Dunkel, Aye Williams, Aye Estep, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

11. *Action Item* Mayor's Nomination to Re-Appoint Amy Ishmael to the Board of Adjustment, (Term to Expire 10/15/2026)

Councilmember Estep moved to approve the Mayor's nomination to re-appoint Amy Ishmael to Board of Adjustment, (term to expire 10/15/2026). The motion was seconded by Councilmember Dunkel. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Williams, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

12. *Action Item* Budget Amendment: #24-03 Re-Encumbering Funds for ARPA Grant for MCVB and Revising ARPA Expenditures for Water Distribution and Street

Jennifer Watts explained that the budget amendment increases the funds for MCVB marketing that will be expended in fiscal year 2023-2024. The budget amendment corrects the expenditure amounts for Water Distribution and Streets.

Councilmember Estep moved to approve budget amendment #24-03. The motion was seconded by Councilmember Dunkel. The Trust was polled with the following results:

Estep, Aye Dunkel, Aye Williams, Aye Parker, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

13. *Action Item* Ratify and Renew the Following Annual Contracts for Fiscal Year 2023-2024: a. Livingston Plumbing - C20-26 – On-Call, As Needed, Plumbing Service; b. NEO Concrete - C21-33 – NEO Concrete Materials; c. H&K Electric - C20-27A – On-Call, As Needed, Electrician Service; d. Booth & Booth Electric - C20-27B – On-Call, As Needed, Electrician Service; e. Collins Construction - C22-46D – As Needed, On-Call Open Trench and Boring Labor for Waterline Replacement; f. Kone Inc - C20-59 – Elevator Service, Maintenance, and Annual Inspection; g. Broadhead Boring LLC - C22-46A – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; h. Hassco Fabrication & Construction - C22-46B – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; i. B-Town Construction LLC - C22-46C – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; j. Asplundh - C22-32 – High Voltage Line Clearance Tree Trimming and Tree Removal Services; k. Teeter Paving - C20-58 – On-Call Asphalt Paving Services

Councilmember Estep moved to ratify and renew the annual contracts listed above. The motion was seconded by Councilmember Williams. The Trust was polled with the following results:

Estep, Aye Williams, Aye Dunkel, Aye Parker, Aye Sundberg, Absent

Mayor Parker declared the motion carried.

14. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

15. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

16. Mayor and Council Community Announcements

Mayor Parker announced that he attended the OML Conference with Bo Reese and Melinda Stotts. He stated that it was a beneficial conference.

17. City Manager's Communications

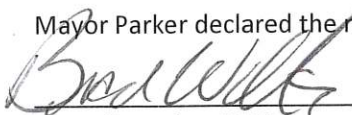
Bo Reese reiterated that the Tar Creek Conference is coming up October 10th-October 12th.

18. *Action Item* Adjournment

Councilmember Dunkel moved to adjourn. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Parker, Aye Sundberg, Absent

Mayor Parker declared the meeting adjourned at 6:34PM.


Councilmember Williams

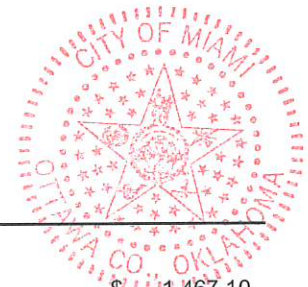

Councilmember Sundberg


Councilmember Dunkel


Councilmember Estep


Mayor Bless Parker

ATTEST: 
Melissa Moore, City Clerk



PURCHASE ORDERS PRESENTED

October 2, 2023

VENDOR	DESCRIPTION	
POLICE DEPARTMENT		
FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 1,467.10
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$ 1,519.82
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 1,325.23
KANTER MILLS	OIL FILTER UNIT #2002	\$ 109.93
KANTER MILLS	HOSE CONNECTOR UNIT #1301	\$ 21.98
KANTER MILLS	AC CLEAN FLUSH UNIT #1801	\$ 31.98
KANTER MILLS	AUTO TRANSMISSION, DEX-ATF, FILTER, OIL UNIT #1301	\$ 194.34
O'REILLY	WIPER BLADE - UNIT #1901	\$ 40.78
O'REILLY	HOSE CLAMPS, HTR FITTING UNIT #1301	\$ 6.34
O'REILLY	BRAKE FUILD - BIKES	\$ 12.49
ACE HARDWARE	NUTS & BOLTS UNIT #1301	\$ 0.85

OTA PIKEPASS	TOLL CHARGES - AUGUST	\$ 2.70
BANK OF GRAND LAKE	2022 FORD INTERCEPTOR UNIT # P2201 PO # 24-00012	\$ 1,645.39
BANK OF GRAND LAKE	2022 FORD INTERCEPTOR UNIT # P2202 PO # 24-00015	\$ 1,645.39
BANK OF GRAND LAKE	2022 FORD INTERCEPTOR UNIT # P2203 PO # 24-00016	\$ 1,645.39
KELLY JOHNSON	PER DIEM GLOCK TRAINING - PO #24-00620	\$ 214.00
MARK BYFIELD	PER DIEM GLOCK TRAINING - PO #24-00621	\$ 214.00
GLOCK, INC	TRAINING FEES - PO #24-00588	\$ 1,000.00
TOTAL		\$ 11,097.71

FIRE DEPARTMENT

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 274.34
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$ 247.21
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 375.99
TREASE INDUSTRIAL	OXYGEN, COMPRESSED, HAZMAT CHARGE	\$ 33.90
ACE HARDWARE	PLEDGE, POLISH, CLEANER	\$ 21.97
ACE HARDWARE	GARDEN SPRAY	\$ 22.99
OSBORN DRUG	ROSCOE PULSE OXIMETER	\$ 19.95
OKLAHOMA GLASS & MIRROR	SAFETY GLASS	\$ 362.85
US BANCORP	TANKER & PUMPER LEASES - PO # 24-00010	\$ 7,900.51
TOTAL		\$ 9,259.71

POLICE COMMUNICATION

OK DEPT OF PUBLIC SAFETY	OLETS FULL ACCESS - AUGUST - PO # 24-00056	\$ 790.00
SAMANTHA TONEY	PER DIEM - APCO CONFERENCE - PO #24-00619	\$ 206.50
LYNDSEY KELLER	PER DIEM - APCO CONFERENCE - PO #24-00618	\$ 206.50
VALERIE BARGER	PER DIEM - APCO CONFERENCE - PO #24-00615	\$ 206.50
TOTAL		\$ 1,409.50

CODE COMPLIANCE

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 87.89
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$ 130.31
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 56.42
ARVEST EQUIPMENT FINANCE	2023 FORD EXPLORER - PO # 24-00023	\$ 936.27
TOTAL		\$ 1,210.89

RISK MANAGEMENT

TOMO DRUG TESTING	DRUG TESTING	\$ 119.00
TRAVELERS	LIABILITY RENEWAL - MDRA	\$ 180.00
ARTHUR GALLAGHER	BROOKS BROTHER PULLER/TRAILER	\$ 456.00
J.J. KELLER	DRIVER TRAINING - SEPT- PO # 24-00611	\$ 1,341.67
TOTAL		\$ 2,096.67

STREET DEPARTMENT

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 556.42
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$ 234.85

FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 846.42
OTA PIKEPASS	TOLL CHARGES - SEPT	\$ 18.45
MISACO SIGN & SCREEN PRINTING	SAFETY ORANGE HOODIES	\$ 264.00
CONTINENTAL RESEARCH CORP	DE-ICER	\$ 211.70
HILLBILLY PUMPING & HAULING	PORTABLE TOILET - MONTHLY SERVICE	\$ 95.00
FABICK CAT	O RING, SEAL, HOSE - UNIT #5450	\$ 55.60
WALLIS LUBRICANT	TRACTOR HYD BULK - PO #24-00584	\$ 1,909.25
TOTAL		\$ 4,191.69

CEMETERY

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 204.16
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$ 184.37
ARROWHEAD OUTDOOR	302 S MAIN & 1202 N MAIN	\$ 150.00
HUGOS	ROLL TOWELS	\$ 170.00
ARVEST EQUIPMENT FINANCE	2022 CATEPILLAR 303.5 - PO # 24-00019	\$ 1,205.22
TOTAL		\$ 1,913.75

MUNICIPAL BUILDING (FACILITIES)

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 112.77
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 67.39
SATTERLEE PLUMBING	SERVICE LABOR - COUNCIL ROOM HVAC	\$ 300.00
HUGO	NEUTRAL CLEANER, TISSUE, TRASH BAGS	\$ 290.34
KONE	ELEVATOR MAINT- CIVIC CENTER PO # 24-00581	\$ 178.29
TOTAL		\$ 948.79

SWIMMING POOL

ALLEN SIGN	NO TOBACCO, NO ABUSIVE LANGUAGE OR DISORDERLY	\$ 230.00
ALLEN SIGN	ADA SWING SIGNS	\$ 56.00
ALLEN SIGN	DO NOT CLIMB - SPLASH PAD	\$ 72.00
TOTAL		\$ 358.00

ANIMAL CONTROL

FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 29.49
MALINDA MAYFIELD-DAVIS	SPAY/NEUTER DOGS/CATS - PO # 24-00583	\$ 965.00
TOTAL		\$ 994.49

PARKS

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 748.50
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$ 863.85
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 918.30
ALLEN SIGN	WINDOW DECAL- DODGE 2500	\$ 100.00
STRIMPLE OUTDOOR POWER	GRAVELY SHOP LABOR, BELT REPLACED	\$ 110.00
TOTAL		\$ 2,740.65

LIBRARY

MIDWEST TAPE	DVD	\$ 24.48
MIDWEST TAPE	DVD	\$ 16.98
KONE	ELEVATOR MAINT- LIBRARY - PO # 24-00581	\$ 178.29
TOTAL		\$ 219.75

HUMAN RESOURCES

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 44.13
SOONER PRINTING	BUSINESS CARDS	\$ 35.00
OTTAWA CO HEALTH DEPT	IMMUNIZATION	\$ 53.15
TOTAL		\$ 132.28

WORKERS COMPENSATION

CONSOLIDATED BENEFITS	SERVICE FEES MONTH - PO # 23-0045	\$ 1,500.00
TOTAL		\$ 1,500.00

STREET & STADIUM

BANK OF OKLAHOMA	BOND PAYMENT - MONTH - PO # 24-00391	\$ 82,902.92
KEMP STONE	CRUSHER ROCK - PO #24-00585	\$ 4,545.74
KEMP STONE	1 1/4" ROCK - PO #24-00613	\$ 7,631.12
NEO CONCRETE	CONCRETE MCKINLEY ST - PO #24-00595	\$ 1,770.00
NEO CONCRETE	CONCRETE MCKINLEY ST - PO #24-00639	\$ 2,832.00
NEO CONCRETE	CONCRETE MCKINLEY ST - PO #24-00650	\$ 11,210.00
SCURLOCK INDUSTRIES	LID AND RING - PO #24-00653	\$ 550.00
BANK OF OKLAHOMA	2016 BOND TRUSTEE FEE - PO # 24-00677	\$ 2,250.00
TOTAL		\$ 113,691.78

INSURANCE FUND

SURENCY	LIFE & HEALTH INSURANCE - 9.1.23 - 9.30.23	\$ 130.90
BENEFIT MANAGEMENT	EMPLOYEE HEALTH INSURANCE (ESTIMATE)	\$ 35,000.00
MUTUAL OF OMAHA	EMPLOYEE LIFE INSURANCE (ESTIMATE)	\$ 3,400.00
NFP CORPORATE SERVICES	BROKER SERVICES (ESTIMATE)	\$ 4,500.00
TOTAL		\$ 43,030.90

CAPITAL IMPROVEMENTS - STREETS

MIAMI NEWS-RECORD	SHOP BAY BLDG BID AD	\$ 59.35
TOTAL		\$ 59.35

CAPITAL IMPROVEMENTS - FIRE

WALLIS LUBRICANT, LLC	BULK HYDRAULIC OIL - PO #24-00597	\$ 5,000.00
TOTAL		\$ 5,000.00

GRANTS & DONATIONS - ANIMAL CONTROL

MALINDA MAYFIELD-DAVIS	SPAY/NEUTER DOGS/CATS - PO # 24-00583	\$ 65.00
TOTAL		\$ 65.00

GRANTS & DONATIONS - LIBRARY

TORRES CONCRETE CONST	CONCRETE - PO #24-00622	\$ 10,200.00
TOTAL		\$ 10,200.00

MCVB

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$ 63.22
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$ 74.04
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 46.33
CANON	MONTHLY CONTRACT - OCTOBER	\$ 162.25
REAL TIME PRODUCT	RETAIL ITEMS - KEY CHAINS	\$ 254.56
REAL TIME PRODUCT	MAGNETS	\$ 42.00
GREEN COUNTRY TOURISM	EVENT POST CARDS	\$ 90.00
GREEN COUNTRY TOURISM	DIGITAL MARKETING JULY 23	\$ 152.36
GREEN COUNTRY TOURISM	JULY BANNER ADS	\$ 350.00
TOTAL		\$ 1,234.76

AIRPORT

FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$ 30.99
PDI TECHNOLOGIES	SPG PACKAGE	\$ 45.00
TOTAL		\$ 75.99

OFF-CYCLE CHECKS/DRAFTS

OKLAHOMA GLASS & MIRROR	MIRRORS FOR LARGE CONFERENCE ROOM	\$ 1,950.00
THIN TREAD MEDIA	MCVB AD	\$ 1,500.00
OTTAWA COUNTY CLERK	LIEN COST & LIEN RELEASES 9.20.23	\$ 126.00
OTTAWA COUNTY CLERK	LIEN RELEASES 9.20.23	\$ 72.00
LIFE LINE SCREENING	RENTAL DEPOSIT REFUND 9.22.23	\$ 500.00
OTTAWA COUNTY CLERK	LIEN RELEASES 9.26.23	\$ 90.00
TOTAL		\$ 4,238.00

CITY OF MIAMI	SALARIES & BENEFITS - UNIFORM STEPEND 9.13.23	\$ 7,492.44
CITY OF MIAMI	SALARIES & BENEFITS - 9.21.23	\$ 311,878.10

TOTAL GENERAL FUND	\$ 36,573.88
TOTAL OTHER FUNDS	\$ 174,857.78
TOTAL GOVERNMENTAL FUNDS	\$ 535,040.20