

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION OCTOBER 02, 2023, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee (Absent)
Brad Williams, Trustee
Brian Estep, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 3:15PM on September 29, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by the Director of Norse Campus Ministries, Steve Whitesell.

3. Pledge of Allegiance

Chairman Parker led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

No action taken.

5. *Action Item* Claims

Trustee Estep moved to approve the claims as presented. Trustee Dunkel made the second. The Trust was polled with the following results:

Estep, Aye	Dunkel, Aye	Williams, Aye	Parker, Aye	Sundberg, Absent
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Chairman Parker declared the motion carried.

6. *Action Item* Minutes: September 18, 2023 (Regular)

Trustee Dunkel moved to approve the minutes. Trustee Williams made second. The Trust was polled with the following results:

Dunkel, Aye	Williams, Aye	Estep, Abstain	Parker, Aye	Sundberg, Absent
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Chairman Parker declared the motion carried.

7. *Action Item* Davis, Wright, Tremaine Claim for Pensacola/GRDA Relicensing and Associated Complaint Proceeding in the Amount of \$37,598.60

Bo Reese explained that the invoice is for the month of August and is for ongoing communication about the current legal proceedings. Reese explained that this expense is budgeted.

Trustee Williams moved to approve the Davis, Wright, Tremaine claim for Pensacola/GRDA relicensing and associated complaint proceeding in the amount of \$37,598.60. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Williams, Aye

Estep, Aye

Dunkel, Aye

Parker, Aye

Sundberg, Absent

Chairman Parker declared the motion carried.

8. *Action Item* Budget Amendment: 24-05 Increases MSUA Fund Carryover and -Encumbers Metering and Electric Funds

Jennifer Watts explained that the budget amendment increased the estimated carryover to actual carryover. This re-encumbers the funds for metering and electric to purchase the items that were not spent in the last fiscal year.

Trustee Dunkel moved to approve budget amendment #24-05. The motion was seconded by Trustee Williams. The Trust was polled with the following results:

Dunkel, Aye

Williams, Aye

Estep, Aye

Parker, Aye

Sundberg, Absent

Chairman Parker declared the motion carried.

9. *Action Item* Ratify and Renew the Following Annual Contracts for Fiscal Year 2023-2024: a. Livingston Plumbing - C20-26 – On-Call, As Needed, Plumbing Service; b. NEO Concrete - C21-33 – NEO Concrete Materials; c. H&K Electric - C20-27A – On-Call, As Needed, Electrician Service; d. Booth & Booth Electric - C20-27B – On-Call, As Needed, Electrician Service; e. Collins Construction - C22-46D – As Needed, On-Call Open Trench and Boring Labor for Waterline Replacement; f. Kone Inc - C20-59 – Elevator Service, Maintenance, and Annual Inspection; g. Broadhead Boring LLC - C22-46A – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; h. Hassco Fabrication & Construction - C22-46B – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; i. B-Town Construction LLC - C22-46C – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; j. Asplundh - C22-32 – High Voltage Line Clearance Tree Trimming and Tree Removal Services; k. Teeter Paving - C20-58 – On-Call Asphalt Paving Services

Bo Reese explained that the list of contracts in this agenda item are being recommended by staff to approve for the fiscal year. These were brought forth in September and were approved only for a three (3) month period. Reese explained that when these are rebid there is a possibility that they could increase which would impact this year's budget. The contracts that were not brought back are set to expire on December 31, 2023, and will either be rebid or could be extended if there is an allowable extension per the contract. Reese explained that the subcommittee is evaluating the bid process.

Trustee Dunkel moved to ratify and renew the annual contracts listed above. The motion was seconded by Trustee Williams. The Trust was polled with the following results:

Dunkel, Aye

Williams, Aye

Estep, Aye

Parker, Aye

Sundberg, Absent

Chairman Parker declared the motion carried.

10. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

11. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

12. Trustee Community Announcements

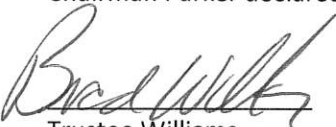
None.

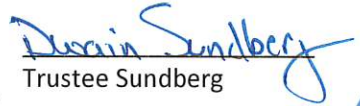
13. *Action Item* Adjournment

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Parker, Aye Sundberg, Absent

Chairman Parker declared the meeting adjourned at 6:09PM.

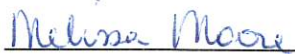

Trustee Williams


Trustee Sundberg


Trustee Estep


Trustee Parker, Chairman


Trustee Dunkel

ATTEST: 
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED
Monday, October 2, 2023

VENDOR	DESCRIPTION		
INVENTORY			
UTILITY SUPPLY CO	GREEN MARKING PAINT	\$	487.20
UTILITY SUPPLY CO	BLUE MARKING PAINT	\$	487.20
ANIXTER	METER SOCKET 7 TERM - PO #24-00139	\$	1,573.70
ANIXTER	2" ALUM UNIV MOUNT - PO #24-00139	\$	3,976.00
UTILITY SUPPLY CO	KVA RECONDITIONED - PO #24-00439	\$	19,606.00
UTILITY SUPPLY CO	FB500-NL COR,V72-7W-43-32NL SETTER PO #24-00402	\$	10,973.14
UTILITY SUPPLY CO	FS1 FCRC, T-16 VALVE BOX TOP - PO #24-00402	\$	5,879.84
UTILITY SUPPLY CO	SWIVEL HYDT ADPT, MRT CAN BODY PO # 24-00402	\$	14,779.27
		\$	57,762.35
CUSTOMER SERVICE			
PAYMENTUS	TRANSACTION FEES FOR AUGUST 23	\$	89.55
TPSI	PRINTING/ POSTAGE - PO # 24-00626	\$	1,240.93
		\$	1,330.48
ADMINISTRATIVE SERVICES			
OMCTFOA	FALL CONFERENCE- JENNIFER WATTS	\$	250.00
OMCTFOA	FALL CONFERENCE- SHERRY WHITE	\$	250.00
GRDA	PURCHASE POWER 8.1.23-8.30.23	\$	1,415,021.55
		\$	1,415,521.55
METERING			
FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	99.43
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$	167.63

FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$	180.16
KARNES PRO TIRE	FLAT REPAIR	\$	18.00
ACCURATE ENVIRONMENTAL	CLASS WASTEWATER - PO #24-00598	\$	565.00
ACCURATE ENVIRONMENTAL	CLASS WASTEWATER - PO #24-00599	\$	565.00
MATT MOSELEY	PER DIEM NOV13TH-14TH - PO #24-00601	\$	30.00
MATT MOSELEY	PER DIEM NOV16TH-17TH - PO #24-00600	\$	30.00
RODNEY HENRY	PER DIEM NOV13TH-14TH - PO #24-00602	\$	30.00
RODNEY HENRY	PER DIEM NOV16TH-17TH - PO #24-00603	\$	30.00
ITRON, INC	ANNUAL AGREEMENT - PO #24-00617	\$	10,175.00
		\$	11,890.22

IT

CANON FINANCIAL SERVICES	MONTHLY CONTRACT - OCTOBER - PO # 24-00135	\$	3,116.47
CDW GOVERNMENT	FIREWALL LIC RENEWAL - PO #24-00528	\$	8,677.38
GRANICUS, INC	YEARLY RENEWAL - PO #24-00649	\$	2,799.12
CIVIC PLUS	YEARLY RENEWAL - PO #24-00648	\$	3,588.00
DLT SOLUTIONS	YEARLY RENEWAL OF AUTOCAD - PO #24-00521	\$	1,728.85
		\$	19,909.82

ELECTRIC

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	899.08
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$	360.72
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$	1,083.04
EUBANKS EQUIPMENT	SEAL KIT & LABOR - UNIT #133	\$	147.91
LOCKE SUPPLY	AIGER BIT, NAIL EATER, HEAD TEK SCREW	\$	235.74
LOCKE SUPPLY	HEX HEAD TEK SCREW	\$	48.00
PREMIER TRUCK GROUP	CLAMP-V - UNIT #218	\$	38.49
PREMIER TRUCK GROUP	CLAMP-V	\$	36.29
PREMIER TRUCK GROUP	HOSE ASSEMBLY, SEAL, RCVR DRIER - UNIT #218	\$	312.24
HUGO	POLY WALLETS	\$	10.08
BUMPER TO BUMPER	KLEEDEF 25GAL	\$	29.00
FENCING SOLUTIONS	FENCE REPAIR AT OPC - PO #24-00169	\$	1,450.00
BBC ELECTRICAL	SUNSET STRIP POLE CHANGE - PO #24-00614	\$	6,160.00
OLSSON	ROAD RELOCATION - PO #24-00657	\$	5,174.17
HALL ESTILL	LEGAL SERVICES - PO #24-00638	\$	4,512.30
BORDER STATE	ALUM CANTILEVER BRACKET - PO #24-00148	\$	1,304.34
BORDER STATE	WOOD POLES - PO #24-00148	\$	24,413.61
MERCHANT JT&S	BOOK 3 TUITION - PO #24-00616	\$	550.00
OLSSON	ELECTRICAL GIS - PO #24-00325	\$	3,187.34
NORTHWEST TRANSORMER	TRANSFORMER REPAIR - PO #24-00666	\$	19,245.00
		\$	69,197.35

ROW

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	8.34
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$	398.34
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$	159.83
KARNES PRO TIRE	TIRE AND MOUNT - UNIT #228	\$	168.90

KATNER MILLS	FUEL LINE, FLUID FILTER - TRACK BUCKET	\$	12.07
KATNER MILLS	EVAPOR-RUST - ROW TRACK BUCKET	\$	179.98
COLE EQUIPMENT	SCISSOR LIFT RENTAL	\$	80.00
ASPLUNDH	TREE TRIMMING - PO #24-00656	\$	5,145.84
FABICK CAT	MULCHER RENTAL - PO #24-00612	\$	8,611.43
		\$	14,764.73

WATER PRODUCTION

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	84.51
O'REILLY	6PK PAPER	\$	29.96
B&L WATERWORKS SUPPLY	WYE STRAINER, SCH 80 NIPPLE	\$	204.24
ACCURATE ENVIRONMENTAL	COLIFORM	\$	290.00
		\$	608.71

WATER DISTRIBUTION

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	307.18
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$	406.97
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$	383.51
KATNER MILLS	OIL FILTER, OIL - UNIT #130	\$	36.01
KATNER MILLS	OIL, WINDSHIELD WASH - UNIT # BLUE DODGE	\$	98.00
KATNER MILLS	OIL FILTER, OIL - UNIT# LOCATE TRUCK	\$	74.00
B&L WATERWORKS SUPPLY	SDR 9 BLUE TUBING	\$	394.00
B&L WATERWORKS SUPPLY	MJ 90 DEGREE ELBOW SIP, MJ 45 SIP, MJ 22 1/2	\$	459.00
KUBOTA	HITCH PIN, ROLL RETAIN PIN	\$	258.04
B-TOWN CONSTRUTION	SERVICE LINE CONNECTION - PO #24-00660	\$	2,800.00
B-TOWN CONSTRUTION	CONNECT TO EXISTING MAIN - PO #24-00661	\$	13,360.00
ARVEST EQUIPMENT FINANCE	2022 JOHN DEERE 310SL - PO #24-0024	\$	2,381.06
		\$	20,957.77

POLLUTION CONTROL

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	109.87
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$	428.22
CANON FINANCIAL SERVICES	MONTHLY CONTRACT - DATE	\$	128.52
KATNER MILLS	BATTERY CABLE TERMINAL	\$	13.98
KATNER MILLS	CRACKSHAFT SENSOR - 07 CHEVY	\$	84.70
LOCKE SUPPLY	SLOTTED CHAN GALV 12GA	\$	95.57
LOCKE SUPPLY	FILTERS	\$	64.80
SIGMA-ALORICH	RESIDUE WP	\$	120.21
O'REILLY	FLEX FUEL CAN	\$	35.20
COLE EQUIPMENT	CORE DRILL, CORE BIT, VACUUM	\$	110.00
		\$	1,191.07

SOLID WASTE

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	1,563.64
FUELMAN	FUEL USAGE 9.4.23 - 9.10.23	\$	1,609.94
FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$	1,398.00

ON-SITE PRESSURE WASHING	BI WEEKLY SERVICE TRASH TRUCK	\$	480.00
WEST TERMITE	PEST CONTROL - JULY	\$	63.00
WEST TERMITE	PEST CONTROL - SEPTEMBER	\$	63.00
DICKSON EQUIPMENT	HYDRAULIC FILTER	\$	277.09
MIAMI INDUSTRIAL SUPPLY	JIC 37' SWIVEL, HYDRAULIC HOSE	\$	54.08
SERVICE OKLA - TAG OFFICE	2023 FREIGHTLINER TAG	\$	88.00
CHARLES VAUGHN	PROPERTY CLAIM - PO #24-00586	\$	94.86
ARVEST EQUIPMENT FINANCE	2022 CATEPILLAR 938M - PO #24-00025	\$	4,303.23
		\$	<u>9,994.84</u>

COMMUNITY DEVELOPMENT

FUELMAN	FUEL USAGE 9.11.23 - 9.17.23	\$	56.42
ARVEST EQUIPMENT FINANCE	2023 FORD EXPLORER - PO #24-00026	\$	936.27
		\$	<u>992.69</u>

DEBIT SERVICES

BANCFIRST	OWRB SEMI ANNUAL PYMNT - PO 24-00647	\$	80,737.32
BANCFIRST	OWRB SEMI ANNUAL PYMNT - PO 24-00641	\$	64,033.57
BANCFIRST	OWRB SEMI ANNUAL PYMNT - PO 24-00645	\$	40,092.32
BANCFIRST	OWRB SEMI ANNUAL PYMNT - PO 24-00644	\$	19,361.22
BANCFIRST	OWRB SEMI ANNUAL PYMNT - PO 24-00643	\$	44,112.44
BANCFIRST	OWRB SEMI ANNUAL PYMNT - PO 24-00641	\$	46,215.47
		\$	<u>294,552.34</u>

STORM WATER

FUELMAN	FUEL USAGE 8.28.23 - 9.3.23	\$	46.27
		\$	<u>46.27</u>

UTILITY IMPROVEMENT

BOK FINANCIAL	2018 MSUA BOND - TRUSTEE FEES - PO # 24-00676	\$	1,750.00
		\$	<u>1,750.00</u>
CITY OF MIAMI	SALARIES & BENEFITS - UNIFORM STEPEND 9.13.23	\$	16,061.38
CITY OF MIAMI	SALARIES & BENEFITS - 9.21.23	\$	159,634.06
UTILITY REFUND CHECKS	FINAL BILLS 9.25.23	\$	1,005.87
	TOTAL MSUA CLAIMS		<u><u>\$ 2,097,171.50</u></u>

GRDA PURCHASE ORDERS PRESENTED

Monday, October 2, 2023

VENDOR	DESCRIPTION GRDA	
ADMINISTRATIVE SERVICES		
DAVIS WRIGHT TREMAINE	PENSACOLA RELICENSING - PO 24-00655	\$ 37,598.60
	TOTAL MSUA CLAIMS	<u><u>\$ 37,598.60</u></u>