

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION SEPTEMBER 18, 2023, IN THE MIAMI CIVIC CENTER BANQUET ROOM AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
Brad Williams, Trustee
Brian Estep, Trustee (Absent)

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 3:50PM on September 15, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by the Deacon from All Saints Episcopal Church, Kay Boman-Harvey.

3. Pledge of Allegiance

Trustee Dunkel led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

No action taken.

5. *Action Item* Claims

Trustee Sundberg moved to approve the claims as presented. Trustee Dunkel made the second. The Trust was polled with the following results:

Sundberg, Aye Dunkel, Aye Williams, Aye Parker, Aye Estep, Absent

Chairman Parker declared the motion carried.

6. *Action Item* Minutes: September 05, 2023 (Regular)

Trustee Sundberg moved to approve the minutes. Trustee Williams made second. The Trust was polled with the following results:

Sundberg, Aye Williams, Aye Dunkel, Aye Parker, Aye Estep, Absent

Chairman Parker declared the motion carried.

7. *Action Item* Goodell, Stratton, Edmonds & Palmer Claim for GRDA Relicensing in the Amount of \$1,500.00

Bo Reese explained that the professional services provided were from July 24, 2023 through August 16, 2023 and were for review and comment in response to recent GRDA and FERC filings.

Trustee Williams moved to approve the Goodell, Stratton, Edmonds & Palmer claim for GRDA relicensing in the amount of \$1,500.00. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Williams, Aye Dunkel, Aye Sundberg, Abstain Parker, Aye Estep, Absent

Chairman Parker declared the motion carried.

8. *Action Item* Tetra Tech Claim for Neosho River 2-D Modeling in the Amount of \$14,166.00

Bo Reese explained that the professional services provided were for May 24, 2023 through August 18, 2023, the Neosho River 2-D Modeling and the sedimentation study were the primary projects.

Trustee Dunkel moved to approve the Tetra Tech claim for Neosho River 2-D modeling in the amount of \$14,166.00. The motion was seconded by Trustee Williams. The Trust was polled with the following results:

Dunkel, Aye Williams, Aye Sundberg, Abstain Parker, Aye Estep, Absent

Chairman Parker declared the motion carried.

9. *Action Item* Budget Amendment: #24-02 Adjusts the Estimated MSUA Carryover to Actual Carryover and Re-Encumbers Funds

Jill Fitzgibbon explained that the budget amendment is for the MSUA and Stormwater funds to carryover monies not expended in the previous fiscal year.

Trustee Williams moved to approve budget amendment #24-02. The motion was seconded by Trustee Sundberg. The Trust was polled with the following results:

Williams, Aye Sundberg, Aye Dunkel, Aye Parker, Aye Estep, Absent

Chairman Parker declared the motion carried.

10. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

11. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

12. Trustee Community Announcements

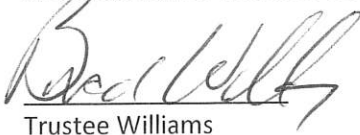
None.

13. *Action Item* Adjournment

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Williams. The Trust was polled with the following results:

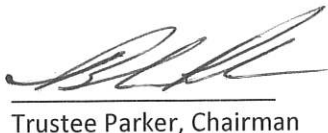
Dunkel, Aye Williams, Aye Sundberg, Aye Parker, Aye Estep, Absent

Chairman Parker declared the meeting adjourned at 6:06PM.


Trustee Williams

Absent
Trustee Sundberg


Trustee Estep


Trustee Parker, Chairman

Kevin Dunkel
Trustee Dunkel

ATTEST: Melissa Moore
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED

REVISED 9/18/2023

VENDOR	DESCRIPTION		
INVENTORY			
ARKANSAS ELECTRIC	50 WATT LED FIXTURE - PO # 24-00138	\$	4,539.60
ARKANSAS ELECTRIC	SMALL REFRACTOR - PO # 24-00138	\$	792.00
ARKANSAS ELECTRIC	FUSELINK - PO # 24-00138	\$	1,176.00
ARKANSAS ELECTRIC	TRANSFORMER - PO # 24-00557	\$	8,510.00
BORDER STATES	DEADEND, STRIGHTLINE - PO # 24-00515	\$	1,077.60
BRENNTAG SOUTHWEST	LIQUID CLORINE - PO # 24-00525	\$	1,963.00
STUART - IRBY	ACSR REPAIR SLEEVE - PO # 24-00559	\$	1,645.67
STUART - IRBY	AUTOMATIC GUY STRAND - PO # 24-00558	\$	3,522.00
UTILITY TRANSFORMER	KVA RECOND TRANSFORMER - PO # 24-00439	\$	19,606.00
		\$	42,831.87
CUSTOMER SERVICE			
TPSI	PRINTING/ POSTAGE - PO # 24-00551	\$	1,514.59
TPSI	PRINTING/ POSTAGE - PO # 24-00574	\$	1,135.31
		\$	2,649.90
ADMINISTRATIVE SERVICES			
OMCTFOA	OAPT/GFOAO MEETING - JILL FITZGIBBON	\$	250.00
SOONER PRINTING	CALCULATER PAPER	\$	17.50
SOONER PRINTING	WINDOW ENVELOPES	\$	155.00
		\$	422.50
METERING			
WORKING HANDS CARWASH	CAR WASHES - AUGUST	\$	44.00
OTA PIKE PASS	PIKE PASS 8.1.23-8.31.23	\$	30.50
		\$	74.50
IT			
SHI INTERNATIONAL	ADOBE PRO LICENSE PO # 24-00385	\$	500.00
SHI INTERNATIONAL	DELL LAPTOPS PO # 24-00278	\$	9,900.00
SHI INTERNATIONAL	DESKTOPS HARDWARE - PO # 24-00482	\$	20,020.80
		\$	30,420.80
ELECTRIC			
ACCURATE	COLIFORM	\$	290.00
ALLEN SIGN	MAGNETIC SIGNS	\$	115.00
BUMPER/BUMPER	DIESEL CLEANER	\$	186.29
BUMPER/BUMPER	SILVER/WATERBOURNE TAP	\$	51.40
LOCKE	CAPCLAMP/CONDUIT STRAP	\$	17.06

M & J EQUIPMENT	PU/TRANSP CITY EXCAVATOR	\$	450.00
MAC'S HYDRAULIC	COUPLER/LABOR	\$	250.56
NAPA AUTO	30W HYDFLUD	\$	154.99
NAPA AUTO	TORELLA T6/ OIL/FILTER-2017 GMC SIERRA	\$	189.18
OTA PIKE PASS	PIKE PASS -ELECTRIC 8.1.23-8.31.23	\$	11.00
OTA PIKE PASS	PIKE PASS - ELECTRIC 8.1.23-8.31.23	\$	25.30
WORKING HANDS	CAR WASH - ELECTRIC - AUG	\$	102.25
ALMETEK	PLY POLE TAGS - PO # 24-00506	\$	1,434.00
ALTEC	PM INSPECT/UPPER BOOT PO # 24-00536	\$	1,660.53
ANIXTER	FEEDER REBUILD- PO # 24-00503	\$	335.24
ANIXTER	OLD IRON BRIDGE DISTR. - PO # 24-00502	\$	1,005.72
ANIXTER	PLATE GUY FLAT - PO # 24-00505	\$	1,173.34
BBC ELECTRICAL	FEEDER 19 POLE CHNG - PO # 24-00324	\$	19,600.00
BORDER STATES	ALUM CANTILEVER BRACKET - PO # 24-00148	\$	1,304.34
EQUIPMENT SHARE	GENERATORS - PO # 24-00547	\$	876.34
EQUIPMENT SHARE	GENERATORS - PO # 24-00508	\$	1,844.39
GAINES CATTLE COMPANY	DIRT FOR PROJECTS - PO # 24-00537	\$	6,000.00
VILLAGE TRUCK VISIONS	SPRAY-IN BEDLINER - PO # 24-00514	\$	600.00
WELCH STATE BANK	DIGGER W/FREIGHTLINER CHASSIS - PO # 24-00035	\$	10,354.70
WELCH STATE BANK	DIGGER W/PRINOTH TRACK MACHINE - PO # 24-00036	\$	8,566.74
		\$	56,598.37

ROW

BUMPER/BUMPER	36PC/1/4 DR MECHANIC/LUBRICATE	\$	77.29
BUMPER/BUMPER	MALE/FEMALE CONNECTORS	\$	12.54
BUMPER/BUMPER	MIXCUP-BX/100	\$	5.60
BUMPER/BUMPER	134PC MECHANICS TOOL	\$	116.02
KARNES PRO TIRE	FLAT TIRE REPAIR	\$	16.50
NAPA AUTO PARTS	BATTERY/CORE DEPOSIT	\$	298.74
JOEY MAHURIN	PER DEIM - PO # 24-00498	\$	38.25
DONNY PHILLIPPI	PER DEIM - PO # 24-00499	\$	38.25
TREVOR SHAMBLIN	PER DEIM - PO # 24-00497	\$	38.25
ASPLUND TREE	TREE TRIMMING - PO # 24-00535 WEEK END 6.24.23	\$	4,441.20
ASPLUND TREE	TREE TRIMMING - PO # 24-00535 WEEK END 7.1.23	\$	4,824.80
ASPLUND TREE	TREE TRIMMING - PO # 24-00549 WEEK END 7.8.23	\$	3,907.50
ASPLUND TREE	TREE TRIMMING - PO # 24-00550 WEEK END 7.22.23	\$	4,884.08
ASPLUND TREE	TREE TRIMMING - PO # 24-00535 WEEK END 8.26.23	\$	5,145.84
FABRICK CAT	MULCHER RENTAL - PO # 24-00509	\$	8,611.43
WELCH STATE BANK	TELESCOP AERIAL DEVICE & TRAILER - PO # 24-00034	\$	5,210.31
		\$	37,666.60

WATER PRODUCTION

ACCURATE	COLIFORM/HANDLING (10)	\$	320.00
ACCURATE	COLIFORM (9)	\$	270.00
ACCURATE	COLIFORM/ HANDLING(9)	\$	290.00
ACE	TRASH CAN	\$	38.97
SHI INTERNATIONAL	NEW COMPUTER - PO 24-00572	\$	865.00

VILLAGE TRUCK	SPRAY LINER - PO # 24-00513	\$	550.00
		\$	2,333.97
WATER DISTRIBUTION			
ACE HARDWARE	CANOPY/ TROWL	\$	119.98
ACE HARDWARE	GREASE GUN	\$	299.99
B & L WATERWORKS	SPADE SHOVEL/ BLUE TUBING	\$	202.68
B & L WATERWORKS	BLUE TUBING	\$	300.00
KARNES PRO TIRE	16PLY SYN SP 900	\$	202.13
O'REILLY	HOSE CLAMP	\$	28.58
OTA PIKE PASS	PIKE PASS - WATER	\$	32.65
WORKING HANDS	CAR WASH - WATER - AUG	\$	133.25
B & L WATERWORKS	VV47-14B FOR RESETTER - PO # 24-00555	\$	2,376.17
B-TOWN CONSTRUCTIONS	FIRE HYDRANT/CONNECT - PO # 24-00573	\$	38,000.00
CONEQUIP PARTS	RUBBER TRACK REPLACEMENT - PO # 24-00511	\$	3,460.00
TRI-STATE TRUCK	SVC CALIPER - PO # 24-00546	\$	547.20
NEO CONCRETE	CONCRETE - PO # 24-00523	\$	1,593.00
VILLAGE TRUCK	SPRAY LINER - PO # 24-00512	\$	550.00
UTILITY SERVICE	QUARTERLY TANK MAINTANCE- PO # 24-00553	\$	34,284.09
		\$	82,129.72
POLLUTION CONTROL			
KARNES PRO TIRE	FLAT REPAIR	\$	18.00
WORKING HANDS	CAR WASH	\$	15.00
NAPA AUTO PARTS	OIL SEAL	\$	142.19
CANON FINANCIAL SERVICES	MONTHLY PRINTER LEASE - PO # 24-00135	\$	3,116.47
ASSOC .AIR PRODUCTS	HEATER ELEMENTS - PO # 24-00519	\$	4,168.00
BOOTH/BOOTH ELECTRIC	INSTALL ELECTICAL HEATERS - PO # 24-00478	\$	19,125.00
RONKEN INSUSTRIES	CAPACITORS PO # 24-00292	\$	1,281.38
		\$	27,866.04
WASTEWATER COLLECTION			
WELCH STATE BANK	VAC-CON SEWER CLEANER - PO # 24-00033	\$	12,690.79
		\$	12,690.79
SOLID WASTE			
ACE HARDWARE	NUTS/BOLTS	\$	4.36
ACE HARDWARE	NUTS/BOLTS	\$	40.68
AIRE-MASTER	BI -WEEKLY SERVICE	\$	15.63
AIRE- MASTER	BI -WEEKLY SERVICE	\$	15.63
ALERT 360	MONITORING 9.1.23.-9.30.23	\$	30.00
ALLEN SIGN	DECALS CITY WASTE	\$	200.00
FABICK CAT	ELEMENT	\$	160.70
FABICK CAT	ELEMENT/FILTERS	\$	277.43
ON-SITE PRESSURE WASHING	BI WEEKLY SERVICE TRASH TRUCK	\$	380.00
ON-SITE PRESSURE WASHING	BI WEEKLY SERVICE ROLL OFF	\$	260.00
TGL - PETERBILT	TIE CABLES/FREON	\$	55.53
UNITED SCALE SERVICE, INC	TEST TRUCK SCALE	\$	375.00

WELCH STATE BANK	2023 FREIGHTLINER REFUSE TRUCK - PO # 24-0580	\$ 9,067.74
PRARIEVIEW LANDFILL	TIPPING FEES PO # 24-00554	\$ 23,249.20
STELLA ENVIRONMENTAL	TRANSPORTING SOLID WASTE - PO # 24-00556	\$ 51,898.56
		<u>\$ 86,030.46</u>

COMMUNITY DEVELOPMENT

SOONER PRINTING	PERMIT SIGNS	\$ 230.00
J.D. YOUNG	CONTRACT BASE PAYMENT- PO # 24-00571	\$ 650.00
		<u>\$ 880.00</u>

UTILITY IMPROVEMENT BONDS

UNIVERSAL FIELD SERVICES	FEEDER 23 UTILITY EASEMENT - PO #24-00548	\$ 2,420.44
		<u>\$ 2,420.44</u>

CITY OF MIAMI	SALARIES & BENEFITS - 9.7.23	\$ 148,817.75
BANK OF AMERICA	CREDIT CARD CHARGES 8.2.23 - 8.15.23	\$ 28,042.54
BANK OF OKLAHOMA	BOND PAYMENT - PO # 24-00392	\$ 56,471.33

TOTAL MSUA CLAIMS \$ 618,347.58

**MSUA CREDIT CARDS
AUGUST 2, 2023- AUGUST 15, 2023**

ADMINISTRATIVE SERVICES

AT&T/FIRSTNET - IPADS/CELLS PHNS	\$144.56	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$144.61	
TOTAL		\$289.17

METERING

AMZN - MONOCULARS	\$299.98	
CLEAN - UNIFORM	\$51.92	
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$133.06	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$133.10	
TOTAL		\$618.06

INFORMATION TECHNOLOGY

WALMART - BATTERIES	\$16.98	
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$200.20	
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$446.00	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$200.20	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$446.00	
SPARKLIGHT - INTERNET SERV	\$625.00	
SPARKLIGHT - INTERNET SERV	\$17.19	
BOLT - PHONE/INTERNET	\$6,847.26	
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$40.04	
BOLT - PHONE/INTERNET	\$6,843.29	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$40.04	
WM - KEYBOARD,MONITOR	\$292.88	

TOTAL **\$16,015.08**

ELECTRIC

M & K OUTDOOR PRODUCTS - CHAINSAW	\$390.46
THE HOME DEPOT - TOP HANDLE SAW	\$817.88
IRON WORKS - TOOLS	\$4.35
VERIZON WIRERLESS - CELL PHONE	\$186.20
VERIZONWRLSS - INTERNET	\$186.20
LOCKE SUPPLY - TOOLS	\$128.72
LOCKE SUPPLY - TOOLS	\$36.35
LOCKE SUPPLY - TOOLS	\$60.59
TRACTOR SUPPLY - TOOLS	\$74.93
ALTEC - GLOVES	\$333.27
TEXAS METER & DEVICE MOT - METER COVER	\$1,345.75
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$219.61
AT&T/FIRSTNET - IPADS/CELL PHNS	\$219.67
UAF-UNIV OF AR PAYMENTS - TRAINING	\$525.00

TOTAL **\$ 4,528.98**

RIGHT OF WAY

HARBOR FREIGHT - TOOLS	\$169.99
M & K OUTDOOR PRODUCTS - TOP HANDLE CHAINSAW	\$486.46
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$126.59
AT&T/FIRSTNET - IPADS/CELL PHNS	\$126.61

TOTAL **\$909.65**

WATER PRODUCTION

GRAINGER - INDUSTRIAL SUPPLIES	\$180.36
USPS - FIRST CLASS MAIL	\$9.73
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$46.51
AT&T/FIRSTNET - IPADS/CELL PHNS	\$46.53

TOTAL **\$283.13**

WATER DISTRIBUTION

HARBOR FREIGHT TOOLS3093 - LEVER LOAD BIND	\$29.99
GRAINGER - METER	\$315.96
BO'S TIRE SHOP - TRAILER TIRES	\$60.00
BUMPER TO BUMPER - BULBS	\$54.47
CLEAN - UNIFORM	\$26.40
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$346.20
AT&T/FIRSTNET - IPADS/CELL PHNS	\$346.28
SPARKLIGHT - INTERNET SERV	\$211.97

TOTAL **\$1,391.27**

POLLUTION CONTROL

AMZN - DIARY	\$60.17
ACCURATE - AMMONIA	\$65.00
ACCURATE - AMMONIA	\$65.00
USABB - FILTERS	\$21.60

USABB - MCOLI BROTH	\$273.82	
ONG - NATURAL GAS	\$57.19	
ONG - NATURAL GAS	\$33.06	
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$46.51	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$46.53	
TOTAL		\$668.88
WASTEWATER COLLECTION		
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$46.51	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$46.53	
TOTAL		\$93.04
SOLID WASTE		
AMZN - OFFICE	\$188.24	
AMZN - OFFICE SUPPLIES	\$129.99	
O'REILLY AUTO PARTS STEERING WHL CVR	\$9.99	
LOCKE - FILTERS	\$57.00	
CLEAN - UNIFORM	\$99.93	
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$93.02	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$93.06	
TOTAL		\$671.23
COMMUNITY DEVELOPMENT		
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$139.53	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$139.59	
TOTAL		\$279.12
WASTEWATER COLLECTION		
AT&T/FIRSTNET - IPADS/CELLS PHNS	\$98.05	
AT&T/FIRSTNET - IPADS/CELL PHNS	\$96.88	
SCREEN VISION - COMMERCIAL	\$2,100.00	
TOTAL		\$2,294.93
TOTAL MSUA FUNDS		\$ 28,042.54

GRDA PURCHASE ORDERS PRESENTED

Monday, September 18, 2023

VENDOR	DESCRIPTION GRDA	
ADMINISTRATIVE SERVICES		
GOODELL STRATTON	RULE CURVE CHANGE -PO # 24-00576	\$ 1,500.00
	TOTAL MSUA CLAIMS	\$ 1,500.00

GRDA PURCHASE ORDERS PRESENTED

Monday, September 18, 2023

VENDOR	DESCRIPTION GRDA	
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ADMINISTRATIVE SERVICES

TETRA TECH INC

NEOSHO 2D MODELING - PO # 24-00427

\$ 14,166.00

TOTAL MSUA CLAIMS

\$ 14,166.00