

THE MIAMI COMMUNITY FACILITIES AUTHORITY (MCFA) MET IN REGULAR SESSION SEPTEMBER 13, 2023, AT THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 5:15PM WITH THE FOLLOWING MEMBERS PRESENT:

Kyle Stafford, Chairman
Nick Highsmith, Trustee/Vice Chairman
Bless Parker, Trustee
Mark Zordel, Trustee
Dustin Grover, Trustee
Brandon Fletcher, Trustee /Secretary/Treasurer
Shannon Duhon, Trustee

Bo Reese, City Manager
Ben Loring, Trust Attorney
Melissa Moore, City Clerk

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 3:20PM on September 12, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Stafford called the meeting to order at 5:15PM.

2. Invocation

Trustee Fletcher gave the invocation.

3. Pledge of Allegiance

Chairman Stafford led the pledge of allegiance.

4. Presentation and Discussion With Daktronics Sales Representative About Scoreboard and Scoreboard Equipment Options

Mark Wills with Daktronics provided the Trust with a history of the company and some locations that have Daktronics scoreboards such as Grove Public Schools, Jenks Public Schools, Sand Springs Public Schools, Sapulpa Public Schools, etc. Wills explained that Daktronics uses high quality products that are tested rigorously. The current scoreboard/video board is twenty-four (24) by thirty-six (36). It is not recommended to go larger than the current size. Wills was surprised that the scoreboard is only eight (8) years old and has problems. He would like to be notified when there are problems so that he can reach out to the service technicians himself. Wills said that the sound system does not need to be replaced, it still sounds good, and the Trust should be able to get a few more years out of the system. Wills stated that he could get a sound system technician to come out and look at that if needed. Daktronics offers training for the products after installation. They also offer a curriculum that could be utilized with high school and college students to teach them how to run the control board. Wills provided several options but did not have pricing available. Wills stated that the lifespan of a scoreboard is between nine (9) and seventeen (17) years. There is no trade in available on the current board. There is an option to get a board that is sectioned off for advertising, or the static panel could be hung on a fence or elsewhere. Wills will work with Trustee Grover on the options including pricing.

No action taken.

5. Public Input and Unscheduled Personal Appearances

None.

6. *Action Item* Approve Claims:

Trustee Parker made a motion to approve the claims. Trustee Grover made the second. The Trust was polled with the following results:

Parker, Aye Grover, Aye Fletcher, Aye Duhon, Aye Highsmith, Aye Zordel, Aye Stafford, Aye

Chairman Stafford declared the motion approved.

7. *Action Item* Minutes: August 23, 2023 (Special)

Trustee Highsmith made a motion to approve the minutes. Trustee Zordel made the second. The Trust was polled with the following results:

Highsmith, Aye Zordel, Aye Parker, Abstain Fletcher, Aye Grover, Aye Duhon, Aye Stafford, Aye

Chairman Stafford declared the motion approved.

8. *Action Item* Appoint MCFA Trust Vice Chairman

Trustee Grover made a motion to appoint Trustee Highsmith as the Trust Vice Chairman. Trustee Duhon made the second. The Trust was polled with the following results:

Grover, Aye Duhon, Aye Fletcher, Aye Parker, Aye Zordel, Aye Highsmith, Abstain Stafford, Aye

Chairman Stafford declared the motion approved.

9. *Action Item* Appoint MCFA Trust Secretary/Treasurer

Trustee Highsmith made a motion to appoint Trustee Fletcher as the Trust Secretary/Treasurer. Trustee Grover made the second. The Trust was polled with the following results:

Highsmith, Aye Grover, Aye Duhon, Aye Parker, Aye Zordel, Aye Fletcher, Aye Stafford, Aye

Chairman Stafford declared the motion approved.

10. Monthly Financial Report

Jennifer Watts provided the Trust with an updated financial report. Watts explained that the claims that were just approved will be reflected in the September financial report. Chairman Stafford advised the Trust that the Dish Network was not working and a service technician not with Dish Network called and an invoice will be forth coming.

No action taken.

11. *Action Item* Video Board Operation Contract With NEO A&M College for Fiscal Year 2023-2024

Chairman Stafford explained that NEO staff and students have been running the video board operations for the last two weeks. The first week two (2) cameras were utilized, and the second week four (4) cameras were utilized. The funds will go to the NEO Foundation.

Trustee Highsmith made a motion to approve the video board operation contract with NEO A&M College for fiscal year 2023-2024. Trustee Fletcher made the second. The Trust was polled with the following results:

Highsmith, Aye Fletcher, Aye Grover, Abstain Duhon, Aye Parker, Aye Zordel, Aye Stafford, Abstain

Chairman Stafford declared the motion approved.

12. *Discussion and Possible Action* on Creating the Access Control Policy to the Stadium Elevator and Suites

Chairman Stafford explained that he is not aware of an access control policy at any stadiums. Chairman Stafford stated that there would need to be fines in place. Chairman Stafford, Trustee Highsmith, and Bo Reese will work with Jill Fitzgibbon and bring back a policy to the Trust.

No action taken.

13. *Discussion and Possible Action* Regarding the Field Turf at the Stadium

Brian Brassfield explained that he has reached out to ten (10) field turf companies, and some will present on September 26, 2023, from 9:00am to approximately noon. The companies will give thirty (30) minute presentations. Trustee Highsmith recommended reaching out to a company named Hellas regarding Field Turf. Trustee Highsmith explained that they are an Oklahoma Based company. A representative from NEO, MPS, and the City will have a representative at the meeting.

No action taken.

14. *Discussion and Possible Action Item* Updated Stadium Rental Application and Agreement

No discussion or action taken.

15. Discussion on Upcoming Football Season

No discussion.

16. Chairman and Trustee Community Announcements

None.

17. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))


None.

18. Adjournment

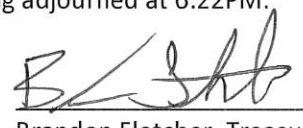
Trustee Grover moved to adjourn. Trustee Highsmith made the second. The Trust was polled with the following results:

Grover, Aye Highsmith, Aye Parker, Aye Fletcher, Aye Duhon, Aye Zordel, Aye Stafford, Aye

Chairman Stafford declared the meeting adjourned at 6:22PM.



 Kyle Stafford, Chairman




 Brandon Fletcher, Treasurer/Secretary



 Bless Parker, Trustee

ATTEST:



 Melissa Moore, City Clerk



 Mark Zordel, Trustee



 Shannon Duhon, Trustee

Absent

 Dustin Grover, Trustee

Absent

 Nick Highsmith, Vice Chairman



MCFA
PURCHASE ORDERS PRESENTED
 9/13/2023 ****REVISED****

VENDOR DESCRIPTION TOTAL

SODEXO INC & AFFILIATES	SUITE HOLDER LUNCHEON	\$	700.04
SODEXO INC & AFFILIATES	AUGUST 31 - 85 PEOPLE RECEPTION	\$	1,800.39
SODEXO INC & AFFILIATES	SEPTEMBER 8 - 85 PEOPLE RECEPTION	\$	1,298.89
ALLEN SIGN	SUITE SIGN - MODOC NATION	\$	45.00

CREDIT CARD CHARGES - 8.2.23 - 8.15.23

DISH NETWORK	SERVICE 1.10.23 - 8.9.23	\$	537.94
DISH NETWORK	SERVICE 8.10.23 - 9.9.23	\$	288.59

TOTAL \$ 4,670.85