

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION SEPTEMBER 05, 2023, IN THE MIAMI CIVIC CENTER BANQUET ROOM AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman
Kevin Dunkel, Trustee
Dwain Sundberg, Trustee
Brad Williams, Trustee
Brian Estep, Trustee

Bo Reese, City Manager (Absent)
Ben Loring, Trust Attorney
Melissa Moore, City Clerk
Kristi McClain, Chief Administrative Officer

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:00PM on September 01, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Chairman Parker called the meeting to order at 6:00PM.

2. Invocation

Invocation by the Pastor of the New Beginnings Life Church, Jonathan Jennings.

3. Pledge of Allegiance

Trustee Sundberg led the Pledge of Allegiance.

4. Public Input and Unscheduled Personal Appearances

No action taken.

5. *Action Item* Claims

Trustee Estep moved to approve the claims as presented. Trustee Sundberg made the second. The Trust was polled with the following results:

Estep, Aye Sundberg, Aye Williams, Aye Dunkel, Aye Parker, Aye

Chairman Parker declared the motion carried.

6. *Action Item* Minutes: August 21, 2023 (Regular)

Trustee Dunkel moved to approve the minutes. Trustee Estep made second. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

7. *Action Item* Davis, Wright, Tremaine Claim for Pensacola/GRDA Relicensing and Associated Complaint Proceeding in the Amount of 35,756.15

Ben Loring explained that this is the first bill received for the fiscal 2023-2024 year and covers the month of July.

Trustee Estep moved to approve the Davis, Wright, Tremaine claim for GRDA relicensing in the amount of \$35,756.15. The motion was seconded by Trustee Williams. The Trust was polled with the following results:

Estep, Aye Williams, Aye Dunkel, Aye Sundberg, Abstain Parker, Aye

Chairman Parker declared the motion carried.

8. *Action Item* Ratify and Renew the Following Annual Contracts for Fiscal Year 2023-2024:

a. Livingston Plumbing - C20-26 – On-Call, As Needed, Plumbing Service; b. NEO Concrete - C21-33 – NEO Concrete Materials; c. H&K Electric - C20-27A – On-Call, As Needed, Electrician Service; d. Booth & Booth Electric - C20-27B – On-Call, As Needed, Electrician Service; e. Muskogee Sand - C22-40 – As Needed, Concrete Sand Supply; f. Kemp Stone - C22-38B – As Needed Aggregate Rock; g. Midwest Minerals - C22-38A – As Needed Aggregate Rock
h. Collins Construction - C22-46D – As Needed, On-Call Open Trench and Boring Labor for Waterline Replacement
i. Torres Concrete Construction - C22-33 – On-Call Concrete Repair Service; j. Neece Concrete Construction - C22-33A – On-Call Concrete Repair Service; k. Scott Construction - C22-33C – On-Call Concrete Repair Service; l. Kone Inc - C20-59 – Elevator Service, Maintenance, and Annual Inspection; m. Broadhead Boring LLC - C22-46A – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; n. Hassco Fabrication & Construction - C22-46B – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; o. B-Town Construction LLC - C22-46C – As Needed, On-Call, Open Trench and Boring Labor for Waterline Replacement; p. Asplundh - C22-32 – High Voltage Line Clearance Tree Trimming and Tree Removal Services; q. Clean Uniform Company - C18-30 – Clean Uniform; r. Teeter Paving - C20-58 – On-Call Asphalt Paving Services; s. Collins Construction – C22-33B – On Call Concrete Repair Service

The Trust discussed pulling out the on call concrete repair service contracts: i, j, k, and s and voting upon them separately.

Trustee Dunkel made a motion to approve the contracts listed above a through s not including i, j, k, and s.

Trustee Estep requested to approve all the contract the amendments for a three (3) month period to allow for further discussion of standard operating procedures. City Attorney Ben Loring confirmed that the Trust could approve the amendments for three (3) months if they so choose.

Trustee Dunkel rescinded his motion.

Trustee Dunkel moved to approve the contracts listed above for a three (3) month period. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Dunkel, Aye Estep, Aye Williams, Aye Sundberg, Aye Parker, Aye

Chairman Parker declared the motion carried.

9. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

10. Staff Reports (Written report included in packet, if available staff is present for questions)

None.

11. Trustee Community Announcements

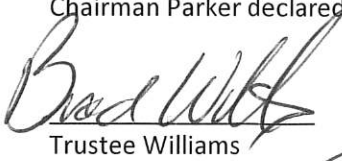
None.

12. *Action Item* Adjournment

Trustee Estep moved to adjourn the meeting. The motion was seconded by Chairman Parker. The Trust was polled with the following results:

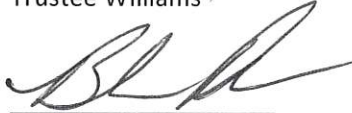
Estep, Aye Parker, Aye Sundberg, Aye Williams, Aye Dunkel, Aye

Chairman Parker declared the meeting adjourned at 6:09PM.


Trustee Williams


Trustee Sundberg

Absent
Trustee Estep


Trustee Parker, Chairman


Trustee Dunkel

ATTEST: Melissa Moore
Melissa Moore, City Clerk



MSUA PURCHASE ORDERS PRESENTED
Tuesday, September 5, 2023

VENDOR	DESCRIPTION		
INVENTORY			
ARKANSAS ELECTRIC	KVA TRANSFORMER - PO #24-00490	\$	98,666.00
ANIXTER	CONDUIT - PO #24-00139	\$	953.28
BORDER STATES	COMPRESSION CONNECTORS	\$	146.50
BORDER STATES	SPLICE COPPER, FLOOD LIGHT - PO #24-00225	\$	8,788.40
		\$	108,554.18
CUSTOMER SERVICE			
PAYMENTUS	TRANSACTION FEES FOR JULY 23	\$	29.85
TPSI	POSTAGE/PRINTING - PO #24-00389	\$	1,249.00
TPSI	POSTAGE/PRINTING - PO #24-00456	\$	919.42
		\$	2,198.27
ADMINISTRATIVE SERVICES			
ROTARY CLUB OF MIAMI	SEMI-ANNUAL MEALS AND DUES	\$	268.50
APTUSC	MEMBERSHIP RENEWAL	\$	399.00
GRDA	PURCHASE POWER 7.1.23-7.31.23	\$	1,355,466.40
		\$	1,356,133.90
METERING			
FUELMAN	FUEL USAGE 8.8.23-8.13.23	\$	114.27
FUELMAN	FUEL USAGE 8.14.23-8.20.23	\$	207.09
FUELMAN	FUEL USAGE 8.21.23-8.27.23	\$	277.95
		\$	599.31
IT			
CANON FINANCIAL SERVICES	MONTHLY CONTRACT - DATE - PO #24-00135	\$	3,116.47
JD YOUNG	PLOTTER & MAINTENANCE - PO #24-00430	\$	9,145.00
SHI INTERNATIONAL	LAPTOP & DOCK - PO #24-00085	\$	2,087.41
SHI INTERNATIONAL	LAPTOP - PO #24-00277	\$	3,300.00
TYLER TECHNOLOGIES	THERMAL PRINTER MAINT - PO #24-00428	\$	957.30

TYLER TECHNOLOGIES	EXECUTIME FEE SEPT 2023 - PO #24-00029	\$	736.88
		\$	19,343.06
ELECTRIC			
FUELMAN	FUEL USAGE 8.8.23-8.13.23	\$	523.18
FUELMAN	FUEL USAGE 8.14.23-8.20.23	\$	849.37
FUELMAN	FUEL USAGE 8.21.23-8.27.23	\$	660.76
ACE HARDWARE	AA BATTERIES	\$	21.99
MIAMI INDUSTRIAL SUPPLY	GLOVES	\$	294.00
KARNES PRO TIRE & AUTO	FLAT REPAIR UNIT VAC TRAILER	\$	16.50
BUMPER TO BUMPER	GLASS CLEANER, CLEANING WIPES, GLASS WIPES	\$	29.76
BUMPER TO BUMPER	PEAK 5050 GLOBAL	\$	36.00
JACOB GIBBS	PER DIEM - PO #24-00418	\$	147.25
DERRIC LOLLAR	PER DIEM - PO #24-00401	\$	147.25
JUSTIN PARKER	PER DIEM - PO #24-00417	\$	147.25
ALTEC INDUSTRIES	INSPECTION REPAIR UNIT #215 - PO #24-00463	\$	3,650.02
OLSSON	POWER LINE RELOCATION - PO #24-00460	\$	7,229.87
PINKLEY SALES CO	BATTERIES BBS - PO #24-00459	\$	1,128.00
BORDER STATES	RISER POLE ARR, GUY STRAIN FIBER - PO #24-00148	\$	12,897.80
		\$	27,779.00
ROW			
FUELMAN	FUEL USAGE 8.8.23-8.13.23	\$	226.64
FUELMAN	FUEL USAGE 8.14.23-8.20.23	\$	182.55
FUELMAN	FUEL USAGE 8.21.23-8.27.23	\$	177.56
ASPLUND TREE EXPERT	TREE TRIMMING - PO #24-00462	\$	5,210.00
		\$	5,796.75
WATER PRODUCTION			
ACCURATE ENVIRONMENTAL	COLIFORM JULY 23	\$	270.00
ACCURATE ENVIRONMENTAL	COLIFORM AUG 23	\$	270.00
ULINE	33GAL STEEL TUFF LINER	\$	140.01
ULINE	55GAL STEEL TUFF LINER	\$	118.33
ACCURATE ENVIRONMENTAL	THM SAMPLES, HAA SAMPLES - PO #24-00364	\$	920.00
		\$	1,718.34
WATER DISTRIBUTION			
FUELMAN	FUEL USAGE 8.8.23-8.13.23	\$	824.55
FUELMAN	FUEL USAGE 8.14.23-8.20.23	\$	226.02
FUELMAN	FUEL USAGE 8.21.23-8.27.23	\$	417.17
EQUIPMENT SHARE	FORKLIFT RETURN FINAL INVOICE	\$	135.00
O'REILLY	BATT TERM	\$	14.98
POLY-PRO INC	HEATER CONTROL PCB ASSEMBLY, LABOR	\$	284.94
ANDERSON ENGINEERING	69A SEWER INSPECTION	\$	47.00
EQUIPMENT SHARE	FORKLIST RENTAL - PO #24-00461	\$	1,222.80
BROADHEAD BORING	BORING 8" WATER NE F CENTRAL - PO #24-00470	\$	60,000.00
BROADHEAD BORING	BORING 8" WATER E NE ON 12TH - PO #24-00467	\$	10,480.00

ISCO INDUSTRIES	8" PULL HEAD - PO #24-00472	\$	547.63
ARVEST EQUIPMENT FINANCE	2022 JOHN DEERE 310SL - PO #24-0024	\$	2,381.06
FIRST NATIONAL BANK	HYUNDAI EXCAVATOR - PO #	\$	2,321.20
B-TOWN CONSTRUCTION	1" SHORT TAP MCKINLEY - PO #24-00473	\$	10,600.00
B-TOWN CONSTRUCTION	WATER SERVICE NE CENTRAL - PO #24-00471	\$	78,100.00
SCOTT CONSTRUCTION	DIRT WORK OAK LAN, M SW, Q SW - PO #24-00475	\$	2,025.00
SCOTT CONSTRUCTION	CURB WORK 11TH NE - PO #24-00474	\$	3,650.00
SCOTT CONSTRUCTION	DIRT WORK/REPAIR - PO #24-00469	\$	2,475.00
ANDERSON ENGINEERING	WATER TOWER UPDATES - PO #24-00457	\$	2,700.00
		\$	178,452.35

POLLUTION CONTROL

FUELMAN	FUEL USAGE 8.8.23-8.13.23	\$	167.47
FUELMAN	FUEL USAGE 8.21.23-8.27.23	\$	138.84
CANON FINANCIAL SERVICES	MONTHLY CONTRACT - SEPT 2023	\$	128.52
LOCKE SUPPLY	SLOTTED CHAN GALV87.83	\$	87.83
LOCKE SUPPLY	FILTERS	\$	73.56
LOCKE SUPPLY	FLAT PLATE STRUT FITTING	\$	4.99
EARP FILTRATION	BLOWER FILTER, FILTER - PO #24-00295	\$	1,792.94
		\$	2,394.15

WASTEWATER COLLECTION

SCOTT CONSTRUCTION	UTILITY CUT REPAIR - PO #24-00476	\$	9,600.00
KEY EQUIPMENT & SUPPLY	SANITARY SEWER NOZZLE KIT - PO #24-00494	\$	6,630.39
		\$	16,230.39

SOLID WASTE

FUELMAN	FUEL USAGE 8.8.23-8.13.23	\$	1,527.52
FUELMAN	FUEL USAGE 8.14.23-8.20.23	\$	1,305.05
FUELMAN	FUEL USAGE 8.21.23-8.27.23	\$	1,796.62
TRI STATE	AIR, COOLANT, OIL, FUEL FILTERS UNIT #6205	\$	317.19
TRI STATE	ELEMENT UNIT #6206	\$	25.38
TRI STATE	COOLANT, OIL, FUEL FILTERS UNIT #6204	\$	207.84
TRI STATE	AIR, COOLANT, OIL, FUEL FILTERS UNIT YELLOW	\$	207.84
YELLOW HOUSE MACHINERY	DIPSTICK T, FREIGHT	\$	63.99
AIRE-MASTER	BI-WEEKLY DEODORIZING SERVICE	\$	15.63
ADMIRAL EXPRESS	THERM PAPER	\$	38.86
KATNER MILLS	FITTING UNIT #6212	\$	38.94
BUMPER TO BUMPER	5/16X5/16 COMPR FULL	\$	9.56
ARVEST EQUIPMENT FINANCE	2022 CATEPILLAR 938M - PO #24-00025	\$	4,303.23
TAYLOR OVERHEAD DOOR	CONTROL HOIST - PO #24-00136	\$	4,159.00
ACCURATE FIRE EQUIPMENT	LABOR, DEGREE QR HEAD, ACTUATOR -PO #24-00409	\$	5,350.88
PRAIRIEVIEW LANDFILL	LANDFILL 8/1-8/15 - PO # 24-00416	\$	22,434.33
ANDERSON ENGINEERING	WASTE TRAN STATION STRUCTURAL - PO #	\$	6,000.00
		\$	47,801.86

COMMUNITY DEVELOPMENT

FUELMAN	FUEL USAGE 8.14.23-8.20.23	\$ 53.77
ARVEST EQUIPMENT FINANCE	2023 FORD EXPLORER - PO #24-00026	\$ 936.27
		<u>\$ 990.04</u>
STORM WATER		
FUELMAN	FUEL USAGE 8.8.23-8.13.23	\$ 21.80
		<u>\$ 21.80</u>
OFF-CYCLE CHECKS/DRAFTS		
BOKF NA	QUARTLY AGENT FEES - SUA	\$ 500.00
QUADIANT LEASING	POSTAGE LEASE FY 23-24	\$ 1,167.00
CHARLES SLAYTON	PER DIEM	\$ 50.00
LESLIE LACY	PER DIEM	\$ 50.00
		<u>\$ 1,767.00</u>
CITY OF MIAMI	SALARIES & BENEFITS - 8.24.23	\$ 192,740.90
DHS-LIHEAP PAYMENTS	OKDHS ENERGY REFUND PAYMENT	\$ 5,850.00
UTILITY REFUND CHECKS	FINAL BILLS 8.29.23	\$ 2,242.98
BANK OF AMERICA	CREDIT CARD CHARGES	\$ -
BANK OF OKLAHOMA	OWRB PAYMENT - PO # 24-00393	\$ 39,849.56
UTILITY IMPROVEMENT BONDS		
ABSAROKA PROPERTIES	FEEDER 23 UTILITY EASEMENT - PO #24-00492	\$ 425.00
GALLIFREY PROPERTIES	FEEDER 23 UTILITY EASEMENT - PO #24-00491	\$ 4,000.00
UNIVERSAL FIELD SERVICES	FEEDER 23 UTILITY EASEMENT - PO #24-00493	\$ 4,131.88
		<u>\$ 8,556.88</u>
	TOTAL MSUA CLAIMS	<u><u>\$ 2,019,020.72</u></u>

GRDA PURCHASE ORDERS PRESENTED

Tuesday, September 5, 2023

<u>VENDOR</u>	<u>DESCRIPTION GRDA</u>	
ADMINISTRATIVE SERVICES		
DAVIS WRIGHT TREMAINE	PENSACOLA RELICENSING - PO 24-00430	\$ 35,756.15
	TOTAL MSUA CLAIMS	<u><u>\$ 35,756.15</u></u>