

THE MAYOR AND THE CITY COUNCIL MET IN REGULAR SESSION JULY 03, 2023, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Mayor
Brian Estep, Councilmember Ward 1
Kevin Dunkel, Councilmember Ward 2
Dwain Sundberg, Councilmember Ward 3 (Absent)
Brad Williams, Councilmember Ward 4 (Absent)

Bo Reese, City Manager
Ben Loring, City Attorney (Absent)
Melissa Moore, City Clerk
Georgeann Roye, Attorney

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 2:20PM on June 30, 2023, pursuant to 25 O.S §311(9) (a) and (b).

THE COUNCIL MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:

1. Call to Order

Mayor Parker called the meeting to order at 6:02PM.

2. Public Input and Unscheduled Personal Appearances

None.

3. *Action Item* Claims

Councilmember Estep moved to approve the claims as presented. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Parker, Aye Williams, Absent Sundberg, Absent

Mayor Parker declared the motion carried.

4. *Action Item* Minutes: June 20, 2023 (Regular)

Councilmember Dunkel moved to approve the minutes. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Parker, Aye Sundberg, Absent Williams, Absent

Mayor Parker declared the motion carried.

5. *Action Item* Crawford & Associates Engagement Letter for Accounting Services in Fiscal Year 2023-2024

Councilmember Dunkel moved to approve the Crawford & Associates engagement letter for accounting services in fiscal year 2023-2024. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Parker, Aye Williams, Absent Sundberg, Absent

Mayor Parker declared the motion carried.

6. *Action Item* Ratify City Manager’s Signature on Travelers Authorization to Bind Coverage for Fiscal Year 2023-2024

Cindy Vanover explained that this agenda item is to ratify the City Manager’s signature to bind insurance coverage for the upcoming fiscal year. Coverage is from July 01, 2023 through June 30, 2024. The total premium is eight hundred ten thousand two hundred seventy-six dollars (\$810,276.00). The budgeted amount is eight

hundred seventy-seven thousand six hundred sixty-seven dollars (\$877,667.00). Vanover explained that insurance bids were gathered by Gallagher, and that Traveler's was their recommendation. OMAG would have been a more expensive option. Bo Reese explained that with the recent losses the City has incurred, this was not a good year to look for other options. Reese stated that the City's loss ratio was three hundred thirty-eight percent this year. Reese stated that staff will work with Gallagher & Traveler's to mitigate risks.

Councilmember Estep moved to approve ratifying the City Manager's signature on Travelers authorization to bind coverage for fiscal year 2023-2024. Councilmember Dunkel made the second. The Council was polled with the following results:

Estep, Aye Dunkel, Aye Parker, Aye Sundberg, Absent Williams, Absent

Mayor Parker declared the motion carried.

7. *Potential Action Item* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))

None.

8. Mayor and Council Community Announcements

Councilmember Estep reminded the public that the 4th of July is tomorrow and be safe. Mayor Parker reminded citizens to attend the Fireworks at Buffalo Run. The fireworks celebration is a partnership between the City and the Peoria Tribe. Mayor Parker also stated that he watched "Imagining the Indian," at the Coleman Theatre and he explained that it was very good.

9. City Manager's Communications

Bo Reese announced that the solid waste transfer station would be closed to the public until further notice. This will not impact residential or commercial trash pickup. The code compliance department is aware and will be working with citizen. Dolly Parton Imagination Library has six hundred (600) kids enrolled in Ottawa County. The crack & crab boil is August 24, 2023.

10.*Action Item* Adjournment

Councilmember Dunkel moved to adjourn. Councilmember Estep made the second. The Council was polled with the following results:

Dunkel, Aye Estep, Aye Parker, Aye Sundberg, Absent Williams, Absent

Mayor Parker declared the meeting adjourned at 6:13PM.

Absent
Councilmember Williams

Dustin Sundberg
Councilmember Sundberg

Karin Dunkel
Councilmember Dunkel

[Signature]
Councilmember Estep

[Signature]
Mayor Bless Parker

ATTEST: Melissa Moore
Melissa Moore, City Clerk



PURCHASE ORDERS PRESENTED

VENDOR	DESCRIPTION	
POLICE DEPARTMENT		
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 1,403.54
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 1,556.33
KATNER MILLS	BATTERY - UNIT # 2002	\$ 149.37
TOTAL		\$ 3,109.24
FIRE DEPARTMENT		
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 323.87
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 274.52
ACE HARDWARE	C BATTERIES	\$ 16.99
ACE HARDWARE	TIE DOWN	\$ 19.99
ACE HARDWARE	WOOD STAIN & DECK SCREWS	\$ 63.98
ACE HARDWARE	STAIN, FOAM, BRUSHES & TRAYS	\$ 137.33
KATNER MILLS	HOSE	\$ 55.82
KATNER MILLS	OIL FILTER & OIL - 01 CROWN VIC	\$ 28.39
KATNER MILLS	REAR BRAKES - 01 CROWN VIC	\$ 36.55
KATNER MILLS	FUEL FILTER - UNIT # 20	\$ 62.69
KATNER MILLS	SCOTSEAL, HUB CAP, HUB OIL - UNIT # L11	\$ 107.67
O'REILLY	BALL JOINT & SWAY LINK - 01 CROWN VIC	\$ 294.34
STERICYCLE	MEDICAL WASTE DISPOSAL JUNE	\$ 418.16
TOTAL		\$ 1,840.30
CODE COMPLIANCE		
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 141.40
KARNES PRO TIRE	REPLACEMENT TIRE - JEEP LIBERTY	\$ 20.77
TOTAL		\$ 162.17
RISK MANAGEMENT		
ARTHUR GALLAGHER	114 N MAIN BUILDING - MARCH	\$ 118.00
ARTHUR GALLAGHER	114 N MAIN BUILDING - APRIL	\$ 114.00
ARTHUR GALLAGHER	SLUDGE STORAGE BUILDING - MARCH	\$ 67.00
ARTHUR GALLAGHER	EVENT COVERAGE RT 66 FEST - PO # 23-02447	\$ 3,473.00
PHILADELPHIA INS	MDRA INSURANCE PREMIUM - PO # 23-02449	\$ 846.00
TOTAL		\$ 4,618.00
STREET DEPARTMENT		
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 460.58
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 711.93
CONTINENTAL RESEARCH CORP	MUSCLE BRAKE & PARTS	\$ 244.41
KATNER MILLS	HOSE END FITTING	\$ 70.35
HUGO'S INDUSTRIAL SUPPLY	HAND SOAP	\$ 36.14
JO-CO EQUIPMENT	AGGR HOSES, ELMENT & BUSHING - PO #23-02372	\$ 2,033.86
TOTAL		\$ 3,557.27

CEMETERY		
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 147.59
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 171.68
TOTAL		\$ 319.27

MUNICIPAL BUILDING (FACILITIES)		
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 3.84
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 69.87
HUGO'S INDUSTRIAL SUPPLY	HAND SOAP	\$ 72.28
CDL ELECTRIC CO	DOAS UNIT @ CIVIC CENTER - PO # 23-02361	\$ 675.75
TOTAL		\$ 821.74

SPORTS ACTIVITIES		
ALLEN SIGNS	ALUM SIGN W/PRINT - TENNIS& PICKLE BALL ONLY	\$ 130.00
WILLYBOY LLC	SANTION USSSA FEE 2 DAY	\$ 485.00
MIAMI SOFTBALL BOOSTERS	UMPIRE FEES - PO # 23-02403	\$ 4,209.39
TOTAL		\$ 4,824.39

SWIMMING POOL		
HUGO'S INDUSTRIAL SUPPLY	MULTI PURPOSE CLEANER	\$ 161.80
ACE HARDWARE	NUTS & BOLTS	\$ 7.76
HUGO'S INDUSTRIAL SUPPLY	BABY CHANGING LINERS - PO # 23-02357	\$ 400.00
ARLAN COMPANY	CHORLINE STABILIZER - PO # 23-02379	\$ 938.45
ARLAN COMPANY	ACID MAGIC - PO # 23-02385	\$ 2,847.94
HK ELECTRIC	INSTALL & PROGRAM POOL PUMPS - PO # 23-02380	\$ 10,226.20
JACK'S ICE CREAM	ICE CREAM FOR CONSESSION - PO # 23-02373	\$ 925.00
JACK'S ICE CREAM	ICE CREAM FOR CONSESSION - PO # 23-02373	\$ 527.00
HEINTZ HOME REPAIR	POOL START UP - PO # 23-02394	\$ 675.00
JCI INDUSTRIES	POOL PUMP MOTOR - PO # 23-02395	\$ 5,286.00
LANDPLAN CONSULTANT	MASTER PLAN FOR WATER PARK - PO # 23-02297	\$ 25,000.00
TOTAL		\$ 46,995.15

ANIMAL CONTROL		
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 24.15
TOTAL		\$ 24.15

PARKS		
FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 955.60
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 626.47
HUGO'S INDUSTRIAL SUPPLY	BABY CHANGING LINERS - PO # 23-02357	\$ 152.01
TOTAL		\$ 1,734.08

LIBRARY		
MIDWEST TAPE	DVD	\$ 13.23
TOTAL		\$ 13.23

GENERAL GOVERNMENT		
MIAMI NEWS RECORD	PUBLICATION OF RESOLUTION NO CC 2023-10	\$ 200.13
TOTAL		\$ 200.13
 HUMAN RESOURCES		
McAFEE & TAFT	TELECONFER WITH CINDY VANOVER	\$ 137.50
YOUR HEALTH & WELLNESS	FIRE FIGHTER PHYSICAL REVIEW EX - JOHN MATE	\$ 250.00
ARROWHEAD OUTDOOR	1202 N MAIN	\$ 150.00
TOTAL		\$ 537.50
 STREET & ALLEY		
NEO CONCRETE	CONCRETE DELIVERED	\$ 413.00
DUB ROSS COMPANY	CORREGATED STEEL PIPE - PO # 23-02366	\$ 2,970.08
KEMPSTONE	CRUSHER RUN DEL STREET DEPART- PO # 23-02445	\$ 6,094.37
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02371	\$ 1,652.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02371	\$ 1,475.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02371	\$ 1,062.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02371	\$ 1,652.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02371	\$ 1,416.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02371	\$ 590.00
NEO CONCRETE	CONCRETE DEL - OAKLANE & BIRCH - PO # 23-02369	\$ 3,186.00
NEO CONCRETE	CONCRETE DEL - OAKLANE & BIRCH - PO # 23-02369	\$ 1,180.00
NEO CONCRETE	CONCRETE DEL - OAKLANE & BIRCH - PO # 23-02369	\$ 1,180.00
NEO CONCRETE	CONCRETE DEL - OAKLANE & BIRCH - PO # 23-02398	\$ 1,180.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02402	\$ 1,062.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02435	\$ 12,508.00
NEO CONCRETE	CONCRETE DEL - 5TH AVE. NW - PO # 23-02435	\$ 1,888.00
SCOTT CONSTRUCTION	ST & PIPE WORK - OAKLANE & BIRCH - PO # 23-02401	\$ 20,282.48
SCURLOCK INDUSTRIES	MANHOLE COVERS, RINGS & SPACER - PO # 23-02364	\$ 912.00
TEETER'S ASPHALT	ASPHALT FOR STREETS - PO # 23-02368	\$ 514.58
TORRES CONCRETE	BACK FILLING BEHIND CURBS ON D ST - PO # 23-02358	\$ 7,200.00
TORRES CONCRETE	CONCRETE WORK ON 5TH AVE NW - PO # 23-02439	\$ 45,974.00
TOTAL		\$ 114,391.51
 PARKS & REC		
CREATION SAFARI WILDLIFE	FIELD TRIP - PO # 23-02410	\$ 1,680.00
TOTAL		\$ 1,680.00
 INSURANCE FUND		
SURENCY	LIFE & HEALTH INSURANCE - JUNE	\$ 127.40
TOTAL		\$ 127.40
 CAPITAL IMPROVEMENTS - 2023 FIRE REPLACEMENT		
HK ELECTRIC	DAMAGE TO AIR COMPRESSOR - PO # 23-02360	\$ 850.00
GB COOK, LLC SERVPRO	FIRE CLEANING - PO # 23-02392	\$ 69,296.15

TREASE INDUSTRIAL	CUTTING TORCH - PO # 23-02440	\$ 1,059.89
TOTAL		\$ 71,206.04

MCVB

FUELMAN	FUEL USAGE 6.5.23 - 6.11.23	\$ 43.85
FUELMAN	FUEL USAGE 6.12.23 - 6.18.23	\$ 110.03
PIZZA HUT	PIZZA - 66 FESTIVAL MEETING	\$ 118.09
PIZZA HUT	PIZZA - 66 FESTIVAL MEETING	\$ 51.10
INKTOWN DESIGNS	DESIGN FOR RT 66 GUIDEBOOK AD	\$ 93.75
MIAMI PUBLIC SCHOOLS	YEAR BOOK ADS	\$ 250.00
GREEN COUNTRY TOURISM	MAY GOOGLE ADS	\$ 152.44
GREEN COUNTRY TOURISM	MAY BANNER ADS	\$ 350.00
OKLAHOMA TRAVEL INDUSTRY	MEMBERSHIP DUES	\$ 200.00
THE GROUP TRAVEL LEADER	66 FESTIVAL ADS - PO # 23-02420	\$ 2,200.00
SODEXO	8-MAN BANQUET - PO # 23-0438	\$ 8,625.00
TOTAL		\$ 12,194.26

OFF-CYCLE CHECKS/DRAFTS

CHARLES MCKIBBEN	USSSA SOFTBALL TOURNMENT (CASH - UMPIRES)	\$ 5,550.00
OTTAWA CO CLERK	LIEN RELEASES 6.22.23	\$ 288.00
OTTAWA CO CLERK	LIEN RELEASES 6.22.23	\$ 18.00
TOTAL		\$ 5,856.00

TOTAL GENERAL FUND	\$ 68,756.62
TOTAL OTHER FUNDS	\$ 199,599.21
TOTAL GOVERNMENTAL FUNDS	\$ 274,211.83

PURCHASE ORDERS PRESENTED

JULY 3, 2023 FY 23/24

VENDOR	DESCRIPTION	
FIRE DEPARTMENT		
US BANCORP	TANKER & PUMPER LEASES	\$ 7,900.51
TOTAL		\$ 7,900.51
GENERAL GOVERNMENT		
CANON	MONTHLY CONTRACT - JULY	\$ 122.26
ASSOC. OF PUBLIC TREASURES	2023 ANNUAL CONFERENCE	\$ 499.00
TOTAL		\$ 621.26
WORKERS COMPENSATION		
CONSOLIDATED BENEFITS	SERVICE FEES JULY - PO #	\$ 1,500.00
TOTAL		\$ 1,500.00

STREET & STADIUM

BANK OF OKLAHOMA	BOND PAYMENT - MONTH - PO #	\$ 82,902.92
TOTAL		\$ 82,902.92

CAPITAL IMPROVEMENTS - POLICE

BANK OF GRAND LAKE	2022 FORD INTERCEPTOR UNIT # P2201 PO #	\$ 1,645.39
BANK OF GRAND LAKE	2022 FORD INTERCEPTOR UNIT # P2202 PO #	\$ 1,645.39
BANK OF GRAND LAKE	2022 FORD INTERCEPTOR UNIT # P2203 PO #	\$ 1,645.39
TOTAL		\$ 4,936.17

CAPITAL IMPROVEMENT - CODE COMPLIANCE

ARVEST EQUIPMENT FINANCE	2023 FORD EXPLORER - PO #	\$ 936.27
TOTAL		\$ 936.27

CAPITAL IMPROVEMENT - CEMETERY

ARVEST EQUIPMENT FINANCE	2022 CATEPILLAR 303.5 - PO #	\$ 1,205.22
TOTAL		\$ 1,205.22

INSURANCE FUND

SURENCY	LIFE & HEALTH INSURANCE -	\$ 127.40
BENEFIT MANAGEMENT	EMPLOYEE HEALTH INSURANCE (ESTIMATE)	\$ 35,000.00
MUTUAL OF OMAHA	EMPLOYEE LIFE INSURANCE (ESTIMATE)	\$ 3,140.00
NFP CORPORATE SERVICES	BROKER SERVICES (ESTIMATE)	\$ 4,500.00
TOTAL		\$ 42,767.40

MCVB

CANON	MONTHLY CONTRACT - JULY	\$ 162.25
TOTAL		\$ 162.25

TOTAL GENERAL FUND	\$ 8,521.77
TOTAL OTHER FUNDS	\$ 134,410.23
TOTAL GOVERNMENTAL FUNDS	\$ 142,932.00