

THE MIAMI SPECIAL UTILITY AUTHORITY (MSUA) MET IN REGULAR SESSION MAY 01, 2023, IN THE MIAMI CIVIC CENTER COUNCIL CHAMBERS AT 6:00 PM WITH THE FOLLOWING MEMBERS PRESENT:

Bless Parker, Chairman  
Kevin Dunkel, Trustee  
Dwain Sundberg, Trustee (Absent)  
Brad Williams, Trustee  
Brian Estep, Trustee

Bo Reese, City Manager (Absent)  
Ben Loring, Trust Attorney  
Melissa Moore, City Clerk  
Kevin Browning, Chief Operating Officer

The agenda for the meeting was displayed in the main lobby of the Miami Civic Center and by posting on [www.miamiokla.net](http://www.miamiokla.net) starting at 4:05PM on April 28, 2023, pursuant to 25 O.S §311(9) (a) and (b).

**THE TRUST MAY TAKE ANY OF THE FOLLOWING ACTIONS: DISCUSS, CONSIDER AND VOTE FOR APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF ANY ITEM LISTED IN THIS AGENDA:**

**1. Call to Order**

Chairman Parker called the meeting to order at 6:01PM.

**2. Invocation by Retired Pastor of First Christian Church**

Invocation by Retired Pastor of First Christian Church, Leon Weece.

**3. Pledge of Allegiance**

Chairman Parker led the Pledge of Allegiance.

**4. Public Input and Unscheduled Personal Appearances**

None.

**5. \*Action Item\* Claims**

Trustee Estep moved to approve the claims as presented. Trustee Williams made the second. The Trust was polled with the following results:

Estep, Aye                      Williams, Aye                      Dunkel, Aye                      Parker, Aye                      Sundberg, Absent

Chairman Parker declared the motion carried.

**6. \*Action Item\* Minutes: April 17, 2023 (Regular)**

Trustee Dunkel moved to approve the minutes. Trustee Estep made the second. The Trust was polled with the following results:

Dunkel, Aye                      Estep, Aye                      Williams, Aye                      Parker, Aye                      Sundberg, Absent

Chairman Parker declared the motion carried.

**7. \*Action Item\* Goodell, Stratton, Edmonds & Palmer Claim for GRDA Relicensing in the Amount of \$1,947.75**

Ben Loring explained that this is for professional services after the town hall meeting in February. The primary service provided was reviewing the Federal Energy Regulatory Commission (FERC) filings.

Trustee Estep moved to approve the Goodell, Stratton, Edmonds & Palmer claim for GRDA relicensing in the amount of \$1,947.75. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Estep, Aye                      Dunkel, Aye                      Williams, Aye                      Parker, Aye                      Sundberg, Absent

Chairman Parker declared the motion carried.

**8. \*Action Item\* Annual Welch State Bank Contract to Process Utility Payments for the Miami Special Utility Authority**

Jill Fitzgibbon explained that this is the eighth (8<sup>th</sup>) year that banks have been allowed to accept payments on behalf of the Miami Special Utility Authority. Allowing the banks to process utility payments adds four (4) drive through windows, extra hours when the City is not open, and the ability to use credit cards without fees. There is no charge to the Trust for this. Citizens do not have to be customers of the banks to use this option to pay their utility bill.

Trustee Williams moved to approve the annual contract with Welch State Bank to process utility payments for the Miami Special Utility Authority. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Williams, Aye                      Dunkel, Aye                      Estep, Aye                      Parker, Aye                      Sundberg, Absent

Chairman Parker declared the motion carried.

**9. \*Action Item\* Annual First National Bank Contract to Process Utility Payments for the Miami Special Utility Authority**

Trustee Williams moved to approve the annual contract with First National Bank to process utility payments for the Miami Special Utility Authority. The motion was seconded by Trustee Dunkel. The Trust was polled with the following results:

Williams, Aye                      Dunkel, Aye                      Estep, Aye                      Parker, Aye                      Sundberg, Absent

Chairman Parker declared the motion carried.

**10. \*Action Item\* Joint Resolution MSUA2023-05/CC2023-07 of the Council of the City of Miami and the Board of Trustees for MSUA, Authorizing Community Financial Support and Fee Waiver to The Frozen Elephant for the Development of 329 S. Main**

Travis Jones explained that Eli Chenoweth has purchased the property located just north of the Marathon Station and plans to demolish the existing building and open an additional location for The Frozen Elephant. The resolution if approved will waive the fees for the building permit and inspection, this does not waive the permit and inspection process. The waiver includes rental, set up and delivery, and tipping fees for a roll off. Jones spoke highly of Chenoweth and explained that he works well with the Community Development department.

Chairman Parker moved to approve the joint resolution MSUA2023-05/CC2023-07. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

Parker, Aye                      Estep, Aye                      Dunkel, Aye                      Williams, Aye                      Sundberg, Absent

Chairman Parker declared the motion carried.

**11. Discussion of Solid Waste Tipping Fees for the Transfer Station**

Tyler Cline explained that the results of the rate and non-rate revenue study have been obtained and will be brought to the Trust/Council. The rate study results showed that it costs the Trust one hundred three dollars and eighty-three cents (\$103.83) per ton to dispose of solid waste. The Trust/City currently charges residents fifty-five dollars (\$55.00) per ton and nonresidents sixty dollars (\$60.00). Kevin Horn explained that the shingles are helping to get the weight needed for each trailer, and there is not a way to separate the shingles. The Trust requested staff to come back with different options regarding solid waste tipping fees. The different options need to include recommended charges for tipping fees broken down by residential, commercial, out of town and shingles. The Trust also requested the cost to grind the solid

waste and potential landfill options. Ben Loring stated that there is an agreement with the Ottawa Tribe to dispose of non-regulated construction debris at a site in the future. The Trust also requested information regarding other communities. Tyler Cline explained that the transfer station will be closed to take care of some welding needs, this will not disrupt service.

No action taken.

**12. \*Potential Action Item\* Other New Business, if any, Which has Arisen Since the Posting of the Agenda and Could not Have Been Anticipated Prior to the Time of Posting (25 O.S. § 311(9))**

None.

**13. Staff Reports (Written report included in packet, if available staff is present for questions)**

None.

**14. Trustee Community Announcements**

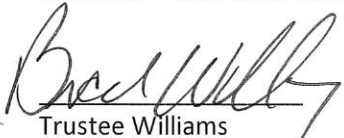
None.

**15. \*Action Item\* Adjournment**

Trustee Dunkel moved to adjourn the meeting. The motion was seconded by Trustee Estep. The Trust was polled with the following results:

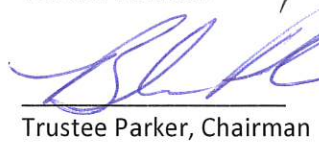
Dunkel, Aye                      Estep, Aye                      Williams, Aye                      Parker, Aye                      Sundberg, Absent

Chairman Parker declared the meeting adjourned at 6:33PM.


  
Trustee Williams

  
Trustee Sundberg

  
Trustee Estep

  
Trustee Parker, Chairman

  
Trustee Dunkel

ATTEST:   
Melissa Moore, City Clerk



**MSUA PURCHASE ORDERS PRESENTED  
Monday, May 1, 2023**

VENDOR	DESCRIPTION		
<b>INVENTORY</b>			
ARKANSAS ELECTRIC	MOG BASE BULB CLEAR	\$	225.18
BRENNTAG SOUTHWEST	LIQUID CHLORINE - PO # 23-02032	\$	1,773.00
		\$	<b>1,998.18</b>
<b>CUSTOMER SERVICE</b>			
SOONER PRINTING	GARAGE SALE LICENSE	\$	130.00

PAYMENTUS CORP	TRANSACTIONS FEES FOR MARCH. 2023	\$	29.85
MIAMI REGIONAL CHAMBER	EMPLOYEE EXTRAVAGANZA	\$	60.00
TYLER TECHNOLOGIES	UTILITY BILLING NOTIFICATIONS	\$	302.80
TPSI	POSTAGE/PRINTING - PO # 23-01977	\$	1,074.93
TPSI	POSTAGE/PRINTING - PO # 23-01976	\$	1,382.29
TPSI	POSTAGE/PRINTING - PO # 23-02009	\$	1,153.27
		\$	<b>4,133.14</b>

**ADMINISTRATIVE SERVICES**

MIAMI HOME PLATE	LEASE PAYMENT	\$	100.00
OLSSON	PROFESS SERVICES CHISHOLM SPRINGS PLAT	\$	170.77
QUADIENT POSTAGE	NOVEMBER POSTAGE	\$	539.00
QUADIENT POSTAGE	DECEMBER POSTAGE	\$	500.00
QUADIENT POSTAGE	FEBRUARY POSTAGE	\$	539.00
QUADIENT POSTAGE	MARCH POSTAGE	\$	539.00
QUADIENT LEASING	POSTAGE MACHINE LEASE PO#23-02073	\$	1,167.00
OLSSON	PROFESS SERV CHISHOLM SPRINGS - PO #23-02065	\$	900.75
OTTAWA CO DIST #3	MILLINGS HAULED & SPREAD - PO # 23-02033	\$	2,828.68
OTTAWA CO DIST #1	MILLINGS HAULED & SPREAD - PO # 23-02042	\$	1,622.48
		\$	<b>8,906.68</b>

**METERING**

FUELMAN	FUEL USAGE 4.10.23 - 4.16.23	\$	98.21
FUELMAN	FUEL USAGE 4.17.23 - 4.23.23	\$	129.57
ADMIRAL EXPRESS	COPY PAPER	\$	13.85
		\$	<b>241.63</b>

**IT**

ADMIRAL EXPRESS	COPY PAPER	\$	41.57
CANON FINANCIAL SERVICES	MONTHLY CONTRACT 5.1.23 - 5.31.23 - PO # 23-02063	\$	3,116.47
TANGENT COMPUTER	ANN. RENEW EMAIL ARCHIVING - PO # 23-00969	\$	3,905.00
TYLER TECHNOLOGIES	EXECUTIME FEE MAY 2023 - PO # 23-00191	\$	736.88
		\$	<b>7,799.92</b>

**ELECTRIC**

FUELMAN	FUEL USAGE 4.10.23 - 4.16.23	\$	619.92
FUELMAN	FUEL USAGE 4.17.23 - 4.23.23	\$	541.79
KATNER MILLS	HYDRAULIC FLUID	\$	195.98
M & D LUMBER	TREATED POST	\$	20.50
O'REILLY	PRIMER	\$	47.62
MIAMI INDUSTRIAL SUPPLY	COW HIDE GLOVES	\$	252.00
ALTEC	BOOM SADDLE	\$	283.33
FABICK CAT	HOSE ASSEMBLY	\$	135.99
SCOTT CONSTRUCTION	OAK LN YARD WORK	\$	300.00
OLSSON	520TH RD LINE RELOCATE - PO # 23-01983	\$	30,549.64
PREIMER TRUCK	MEGA FUSE - PO # 23-02066	\$	561.49
WELCH STATE BANK	DIGGER W/FREIGHTLINER CHASSIS - PO # 23-00000	\$	10,354.70

WELCH STATE BANK	DIGGER W/PRINOTH TRACK MACHINE - PO # 23-00000	\$	8,566.74
		\$	<b>52,429.70</b>
<b>ROW</b>			
FUELMAN	FUEL USAGE 4.10.23 - 4.16.23	\$	66.80
FUELMAN	FUEL USAGE 4.17.23 - 4.23.23	\$	176.72
KATNER MILLS	FUEL FILTER, CONNECTOR HOSE CLAMP	\$	18.76
ACE HARDWARE	GRASS SEED	\$	53.97
WELCH STATE BANK	TELESCOP AERIAL DEVICE & TRAILER - PO # 23-00000	\$	5,210.31
		\$	<b>5,526.56</b>
<b>WATER PRODUCTION</b>			
ACCURATE ENVIRONMENTAL	COLIFORM P/A SM9223 B & CHAIN OF CUSTODY	\$	290.00
		\$	<b>290.00</b>
<b>WATER DISTRIBUTION</b>			
FUELMAN	FUEL USAGE 4.10.23 - 4.16.23	\$	819.33
FUELMAN	FUEL USAGE 4.17.23 - 4.23.23	\$	326.72
KA-COMM INC	BENCH LABOR	\$	45.00
B & L WATERWORKS	FLANGE GASKETS	\$	47.40
DITCHWITCH	PIN ASSEMBLY & FREIGHT	\$	182.04
ACE HARDWARE	RESPIRATOR	\$	19.99
KARNES PRO TIRE	MOUNT TIRES	\$	140.00
LOCKE SUPPLY	CORD REEL, CONDUIT	\$	305.71
LOCKE SUPPLY	NM FLEX LQD TIGHT	\$	79.17
KATNER MILLS	OIL & FILTERS - UNIT 227	\$	196.89
KATNER MILLS	SERPENTINE BELT	\$	56.99
KATNER MILLS	SERPENTINE BELT EXCHANGED FOR BIGGER ONE	\$	6.00
MIAMI INDUSTRIAL SUPPLY	COUPLING & MALE PIPE STR	\$	11.28
ARVEST EQUIPMENT FINANCE	2022 JOHN DEERE 310SL - PO #23-02050	\$	2,381.06
YELLOWHOUSE	SERVICE CALL 22 JD 310SL - PO # 23-01959	\$	1,061.50
B-TOWN CONSTRUCTION	WATERMAIN REPAIR - PO #23-01973	\$	10,200.00
SCOTT CONSTRUCTION	DIRT WORK TO FIX WATER LEAKS - PO # 23-01968	\$	2,400.00
SCOTT CONSTRUCTION	DIRT WORK TO FIX WATER LEAKS - PO # 23-01969	\$	2,400.00
SCOTT CONSTRUCTION	DIRT WORK TO FIX WATER LEAKS - PO # 23-01987	\$	2,400.00
SCOTT CONSTRUCTION	DIRT WORK TO FIX WATER LEAKS - PO # 23-01988	\$	600.00
BROADHEAD BORING	BORING WATER MAIN - PO # 23-01873	\$	64,160.00
		\$	<b>87,839.08</b>
<b>POLLUTION CONTROL</b>			
FUELMAN	FUEL USAGE 4.10.23 - 4.16.23	\$	51.93
FUELMAN	FUEL USAGE 4.17.23 - 4.23.23	\$	62.01
CANON FINANCIAL SERVICES	MONTHLY CONTRACT - 5.1.23 - 5.31.23	\$	128.52
KATNER MILLS	CRANKSHAFT SENSOR - UNIT # 133	\$	74.90
KATNER MILLS	DISTRIB CAP & ROTOR - UNIT # 133	\$	65.33
KATNER MILLS	BOXED CAPSULES	\$	16.29

B & L WATERWORKS	STEEL FLANGE & FLANGED 90	\$	343.43
KARNES PRO TIRE	FLAT REPAIR	\$	16.50
PACE ANALYTICAL	CHRONIC BIOMONITORING - PO # 23-01607	\$	1,695.00
PACE ANALYTICAL	CHRONIC BIOMONITORING - PO # 23-01607	\$	250.00
SNF POLYDYNE	CLARIFLOC C-6285 - PO # 23-01965	\$	2,497.50
		\$	<b>5,201.41</b>

**WASTEWATER COLLECTION**

POLY PRO	HEATER REPAIR & RENTAL - PO # 23-01974	\$	2,017.81
WELCH STATE BANK	VAC-CON SEWER CLEANER - PO # 23-00000	\$	12,690.79
		\$	<b>14,708.60</b>

**SOLID WASTE**

FUELMAN	FUEL USAGE 4.10.23 - 4.16.23	\$	1,694.83
FUELMAN	FUEL USAGE 4.17.23 - 4.23.23	\$	1,594.45
WEST TERMITE - PEST - LAWN	MONTHLY PEST CONTROL	\$	63.00
MIAMI INDUSTRIAL SUPPLY	PSI GAUGE	\$	16.94
AIRE MASTER	BI-WEEKLY DEODORIZING SERVICE	\$	15.63
O'REILLY	HYDRAULIC OIL	\$	374.95
ALERT 360	MONITORING SERVICES - MARCH	\$	30.00
ARVEST EQUIPMENT FINANCE	2022 CATEPILLAR 938M - PO # 23-02048	\$	4,303.23
		\$	<b>8,093.03</b>

**COMMUNITY DEVELOPMENT**

ADMIRAL EXPRESS	COPY PAPER	\$	124.71
ARVEST EQUIPMENT FINANCE	2023 FORD EXPLORER - PO # 23-002047	\$	936.27
		\$	<b>1,060.98</b>

**STORMWATER**

FUELMAN	FUEL USAGE 4.17.23 - 4.23.23	\$	23.65
SCOTT CONSTRUCTION	CONCR DRAIN DITCH / RETAIN WALL - PO # 23-02044	\$	2,395.00
		\$	<b>2,418.65</b>

CITY OF MIAMI	SALARIES & BENEFITS - 4.20.23	\$	179,727.24
UTILITY REFUND CHECKS	FINAL BILLS 4.11.23	\$	649.05
UTILITY REFUND CHECKS	FINAL BILLS 4.25.23	\$	614.95
BANK OF AMERICA	CREDIT CARD CHARGES 4.2.23 - 4.15.23	\$	11,504.32
BANK OF OKLAHOMA	BOND PAYMENT - PO #	\$	57,207.43
BANK OF OKLAHOMA	OWRB PAYMENT - PO #	\$	40,377.50
BANK OF OKLAHOMA	OWRB BOND 2019C TRUSTEE FEES	\$	125.00
BANK OF OKLAHOMA	OWRB BOND 2019A TRUSTEE FEES	\$	125.00
BANK OF OKLAHOMA	OWRB BOND 2019B TRUSTEE FEES	\$	250.00

**TOTAL MSUA CLAIMS** **\$ 491,228.05**

**MSUA CREDIT CARDS  
APRIL 2, 2023 – APRIL 15, 2023**

**CUSTOMER SERVICE**

AMAZON	\$25.00	
AMAZON	\$31.96	
AMAZON - CREDIT	(\$21.03)	
<b>TOTAL</b>		<b>\$35.93</b>

**METERING**

ACE - SHOVEL	\$17.99	
CLEAN - UNIFORM	\$12.98	
<b>TOTAL</b>		<b>\$30.97</b>

**INFORMATION TECHNOLOGY**

AMAZON - SOUND BOARD	\$389.00	
WALMART - USB DRIVES	\$16.88	
<b>TOTAL</b>		<b>\$405.88</b>

**ELECTRIC**

ALTEC INDUSTRIES, INC - DEAD ARM X4	\$3,839.78	
MESO - PUBLIC POWER CONFERENCE	\$1,575.00	
<b>TOTAL</b>		<b>\$ 5,414.78</b>

**WATER PRODUCTION**

ACE HARDWARE - SUPPLIES	\$184.38	
USA BLUE BOOK - TUBING KIT	\$270.90	
LOCKE - FILTERS	\$74.28	
<b>TOTAL</b>		<b>\$529.56</b>

**WATER DISTRIBUTION**

TRACTOR SUPPLY - BOOT RUBBER STL	\$159.99	
ACE HDWE - TORCH RCIP 9" 5PK	\$49.98	
HARBOR FREIGHT - V-GROOVE COMBO	\$82.97	
TRACTOR SUPPLY - PUSH MOWER	\$439.99	
DITCH WITCH - VAC FILTER	\$272.46	
TRACTOR SUPPLY - FENCE SUPPLIES	\$193.92	
ACE HDWE - CLAMPS	\$54.67	
ACE HDWE - CHAIN LINK BRACES AND POSTS	\$161.46	
BEACHNER GRAIN - FESCUE	\$48.75	
WAL-MART - TOP SOIL	\$187.88	
WAL-MART - TOP SOIL	\$187.88	
TRACTOR SUPPLY - 2IN QUICK COUPLER	\$19.99	
ACE HDWE - PVC	\$32.93	
USPS - CERTIFIED MAIL MOR	\$9.24	
<b>TOTAL</b>		<b>\$1,902.11</b>

**POLLUTION CONTROL**

WALLIS LUB - OIL	\$261.75	
USA BB - TRANSMITTER	\$1,591.71	
AMAZ - COMPACT PENDENT	\$89.59	
USA BB - LAB SUPPLIES	\$303.35	

USA BB - GLOVES	\$404.80	
<b>TOTAL</b>		<b>\$ 2,651.20</b>

**WASTEWATER COLLECTION**

KARNES PRO TIRE - TIRES FOR UNIT 306	\$339.04	
<b>TOTAL</b>		<b>\$ 339.04</b>

**SOLID WASTE**

ACE - ANT MOUNTS	\$18.15	
ACE - CLAMPS	\$7.18	
LOCKE - OUTLET	\$21.36	
CLEAN - UNIFORM	\$148.16	
<b>TOTAL</b>		<b>\$ 194.85</b>

<b>TOTAL MSUA FUNDS</b>		<b>\$ 11,504.32</b>
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**GRDA PURCHASE ORDERS PRESENTED**

Monday, May 1, 2023

VENDOR	DESCRIPTION GRDA	
ADMINISTRATIVE SERVICES GOODELL STRATTON	RULE CURVE CHANGE -PO # 23-01979	\$ 1,947.75
	<b>TOTAL MSUA CLAIMS</b>	<b>\$ 1,947.75</b>