



Mayor Bless Parker has called a Special Meeting of the City Council for Friday, August 14, 2020 at 4:30PM at the Miami Civic Center, 129 5th Ave. Northwest, Miami, Oklahoma.

The meeting may include teleconferencing or videoconferencing with the following members possibly appearing remotely:

- a. Mayor Bless Parker (By Teleconference or In Person)
- b. Councilmember David Davis (By Teleconference or In Person)
- c. Councilmember Doug Weston (By Teleconference or In Person)
- d. Councilmember Ryan Orcutt (By Teleconference or In Person)
- e. Councilmember Vicki Lewis (By Teleconference or In Person)

Melissa Moore

Melissa Moore, City Clerk

2:50 AM/PM, August 12, 2020

**NOTICE OF SPECIAL MEETING
OF THE MIAMI CITY COUNCIL**

**FRIDAY, AUGUST 14, 2020
4:30PM**

**MIAMI CIVIC CENTER
129 5TH AVE NORTHWEST, Miami, Oklahoma**




NOTICE OF SPECIAL MEETING AND AGENDA
OF THE MIAMI CITY COUNCIL
FRIDAY, AUGUST 14, 2020
4:30 PM

MIAMI CIVIC CENTER
129 5th Avenue Northwest, Miami, Oklahoma

Filed in the Office of the City Clerk and displayed in the main lobby of the Miami Civic Center and by posting on www.miamiokla.net starting at 3:45 AM/PM on August 13, 2020, pursuant to 25 O.S. § 311(9) (a) and (b). The meeting may include teleconferencing or videoconferencing with the following members possibly appearing remotely:

- a. Mayor Bless Parker (By Teleconference or In Person)
- b. Councilmember David Davis (By Teleconference or In Person)
- c. Councilmember Doug Weston (By Teleconference or In Person)
- d. Councilmember Ryan Orcutt (By Teleconference or In Person)
- e. Councilmember Vicki Lewis (By Teleconference or In Person)


Melissa Moore, City Clerk

THE COUNCIL MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED IN THIS AGENDA:

1. **Call to Order** **Mayor Parker**
2. **Public Input and Unscheduled Personal Appearances** **Mayor Parker**
Each person will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' comments on agenda items. Council members do not engage in discussion under this agenda item, and staff members are directed not to. If you seek discussion or inquiry, please contact your Councilmember, the Mayor or the office of the City Manager. Responses to citizen comments, if any, will occur under the applicable agenda item or may be reserved for further response by phone call, personal meeting, or a posting on the website: www.miamiokla.net.
3. **Discussion on Utility Bills** **City Council**
4. **Adjournment** **City Council**

The Mayor and City Council of the City of Miami are committed to making this meeting accessible to all citizens and if special assistance or accommodations are required, please submit your request to the city manager's office. We also ask that those in attendance turn off or place on silent all cell phones or pagers.

Covid 19 Pandemic Timeline

Ords 3/21/2020 thru 3/27/2020

SUSPENSION OF VARIOUS UTILITY CHARGES

1. The utility rate increases set to begin as of April 1, 2020, as set out in Chapter 24, Section 64 (Ordinance 2018-04) are hereby suspended until June 3, 2020, and such Section is amended to reflect same.
Cost: \$66,680.64 = ((\$3.12 avg increase/mon x 7,124 accts) x 3 mon)
2. Demand changes from winter to summer rates set to begin as of May 1, 2020, as set out in Chapter 24, Section 64, Billing Tables (Ordinance 2018-04) are hereby suspended until June 3, 2020, and such Section is amended to reflect same.
Cost: \$66,666
3. Utility penalties assessed as set out in Chapter 24, Section 32 (Ordinance 1561) are hereby suspended until June 3, 2020, and all penalties assessed on utility bills that were due from March 17, 2020, until the enactment of this Ordinance shall be reversed and not charged. Such Section is amended to reflect same.

This was amended to:

Utility penalties assessed as set out in Chapter 24, Section 32 (Ordinance 1561) as well as all utility shutoffs for nonpayment are hereby suspended until June 3, 2020, and all penalties assessed on utility bills that were due from March 17, 2020, until the enactment of this Ordinance shall be reversed and not charged. Such Section is amended to reflect same for the calendar year 2020 only.

Cost: \$72,951 = ((\$5,577.84 + \$6,023.20 + \$5,970.86 + \$6,744.80) x 3 mon)

4. Per Chptr 24 Sec 32, the City manager could waive penalties for appropriate circumstances. Based on this, the City manager extended the waiver of penalties through June 30, 2020.
Cost: \$33,333
5. Also approved in the 2020-02(d) ordinance, was a special payment plan option that allowed an account holder that had their utility service interrupted after failure to pay in the month of June 2020 ONLY, that account holder may have the service restored prior to final billing by entering into a special payment plan, which allowed their service to be kept on. However, if shutoff for nonpayment we followed the standard payment plan procedure which allowed their service to be kept on and we followed the procedure as written with no exceptions.
Total of plans \$_____
6. The City Manager also approved to waive all Interrupt dispatch fees during the month of June 2020. Which was a loss of \$4,015.00 in fees that the City absorbed.
Cost: \$4,015.00

Total Estimated Loss = \$243,645 plus any unfulfilled payment plans

MSUA Past Due Debt: The MSUA total customer past due debt, including write off debt, as of 7/2/2020 is **\$2,110,973.36.**

The CSC kept in constant contact with utility customers during this time, mid-March thru June 30, advising them when shutoffs would continue. They sent out thousands of emails, texts, letters that are above normal communications. Staff also posted door flyers at the physical address of each past due account the Friday prior to shut off during the month of June 2020. Also, all these special, above normal communications were absorbs fees of the City. Approx. Costs absorbed \$1600.00 (not including all the truck rolls/manpower required for hanging the door flyers).

The following is the successful process we used for utility customer complaints under and has been added to our utility manual:

1. If calling mayor/City manager first:

- a. Send them back to a CSR II, currently Amber and Kim to discuss their account.
- b. If they want to speak with someone else in charge we would follow the chain of command...CSC supervisor, municipal finance mgr, admin svcs director, City mgr.

2. If calling customer service center (CSC) first:

If they want to speak with someone else in charge we would follow the chain of command ...CSC supervisor, municipal finance mgr, admin svcs director, City mgr.

FY 20/21 Budgeted \$4.1M Transfer Out of MSUA

The maximum amount that can be transferred out of the MSUA is \$4,131,079. The amount currently budgeted to transfer out in FY 20/21 is \$3,831,079, which leaves \$300,000 for changes during the uncertain covid times. The breakdown is as follows:

MSUA Transfers to Other Funds	FY 20/21 Budget
To GF operations	\$3,043,963
To Cap Imp	\$-
To St & Alley	\$456,000
To Grant/Donation Fund	\$-
To MDRA	\$95,000
To Hlth Ins	\$-
To Demo	\$50,000
To Airport	\$-
To Travel Info Center (TIC)	\$-
To Rainy - R&R	\$186,116
Total Non-MSUA Exp	\$3,831,079