


**NOTICE OF MEETING AND AGENDA
REGULAR MEETING OF THE AIRPORT AUTHORITY BOARD
MONDAY, APRIL 11, 2016
4:00 PM**

MEETING ROOM
MIAMI REGIONAL AIRPORT TERMINAL BUILDING
2600 Rex Plott Drive, Miami, Oklahoma

FILED IN THE OFFICE OF THE CITY CLERK AND POSTED IN THE MAIN LOBBY AND THE NORTH OUTSIDE ENTRYWAY

OF THE MIAMI CIVIC CENTER AT 10:15 AM PM ON April 08, 2016.


Alicia Hogan, Deputy City Clerk

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE TO RECOMMEND TO THE CITY COUNCIL
ON ANY ITEM LISTED IN THIS AGENDA:**

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|---|-------------------------|
| 1. Call to Order | Chairman Jurgensmeyer |
| 2. Minutes: March 14, 2016 | Airport Authority Board |
| 3. Discuss Thomas Anderson First Solo Flight March 26, 2016 | Meagan Doherty |
| 4. Introduce New Certified Flight Instructor (CFI)- Devin Grover | Devin Grover |
| 5. Potential Federal Aviation Administration (FAA) & Oklahoma Aeronautics Commission (OAC) Grant | Chuck Childs |
| 6. Finance Update | Jill Fitzgibbon |
| 7. Airport Director's Report | Tyler Cline |
| 8. Financial Report | Airport Authority Board |
| 9. Airport Authority Board Future Planning | Airport Authority Board |
| 10. Citizens' Input and Unscheduled Personal Appearances
Each person will be limited to agenda items only. The purpose of this agenda item is to provide an opportunity for citizens' to comment on agenda items. Board members and Staff members are directed not to engage in discussion under this agenda item. | Chairman Jurgensmeyer |
| 11. Adjournment | Chairman Jurgensmeyer |

The Airport Authority Board is committed to making this meeting accessible to all citizens and if special assistance or accommodations are required, please submit your request to the Miami Regional Airport. We also ask that all cell phones and pagers be turned off or placed on silent.

Thank you.

THE AIRPORT AUTHORITY BOARD OF THE CITY OF MIAMI MET IN REGULAR SESSION MARCH 14, 2016 AT 4:00 PM IN THE MEETING ROOM OF THE MIAMI REGIONAL AIRPORT TERMINAL BUILDING WITH THE FOLLOWING PRESENT:

Pat Jurgensmeyer, Chairman (Absent)

Jeff Stewart

John Finley (Absent)

Judee Snodderly (Absent)

Jess Robinson

Sam Grubb

Jim Belcher

Tyler Cline, Utility Director

Kim Horn, Director of Human Resources and G.A.R. Cemetery

Dean Kruithof, City Manager

The agenda for the meeting was posted in the lobby and the north outside entryway of the Miami Civic Center at 9:30 am on March 11, 2016.

THE BOARD MAY DISCUSS, CONSIDER, AND VOTE TO RECOMMEND TO THE CITY COUNCIL ON ANY ITEM LISTED IN THIS AGENDA:

Call to Order:

Acting Chairman Jeff Stewart called the meeting to order at 4:10p.m.

Minutes: February 08, 2016:

Acting Chairman Stewart moved to approve Minutes: February 08, 2016. Member Jim Belcher made the second. The board was polled with the following results:

Stewart, Aye Belcher, Aye Robinson, Aye Finley, Absent Grubb, Aye Jurgensmeyer, Absent Snodderly, Absent

Acting Chairman Stewart declared the motion carried.

Approve Selling Fuel At Cost For Young Eagles Event April 3, 2016:

Member Grubb moved to approve selling fuel at cost for Young Eagles event April 3, 2016. Member Stewart made the second. The board was polled with the following results:

Grubb, Aye Stewart, Aye Robinson, Aye Finley, Absent Belcher, Aye Jurgensmeyer, Absent Snodderly, Absent

Acting Chairman Stewart declared the motion carried.

Mural Update:

Tyler Cline explained to the board that the money had to be raised for the Mural and that there is \$1500.00 that still needed to be raised. Cline, Stewart, Dean Kruithof, Kim Horn and Sam Grubb pledged \$100.00 at that time. Horn told the board that she was wanting to paint and put a mural on the old hanger too.

No Action Taken.

Airport Director's Report:

Cline reported that the drone that was flown over Goodrich went well. He then told them about \$20,000 being budgeted for a runway light project next budget year. Cline reported that self-service had been down but is now back online.

Financial Report:

The board reviewed the financial report.
No Action Taken.

Airport Authority Board Future Planning:

None.

Citizens' Input and Unscheduled Personal Appearances:

None.

Adjournment

Acting Chairman Stewart moved to adjourn. Member Grubb made the second. The board was polled with the following results:

Stewart, Aye Grubb, Aye Robinson, Aye Finley, Absent Belcher, Aye Jurgensmeyer, Absent Snodderly, Absent

Acting Chairman Stewart declared the meeting adjourned at 4:31 PM.

Pat Jurgensmeyer, Chairman

Jeff Stewart

Jess Robinson

Sam Grubb

Judee Snodderly

John Finley

Jim Belcher

Attest:

Meagan Doherty,
Miami Regional Airport Office Manager/ Collections

**MIAMI MUNICIPAL AIRPORT
INCOME STATEMENT
March 31, 2016**

REVENUE	March-16	Year-to-Date
REVENUE/STATE	\$ -	\$ 12,614.80
JET FUEL SALES	\$ 3,091.39	\$ 29,724.41
AV. GAS SALES	\$ 2,109.79	\$ 31,828.34
HANGAR RENT	\$ 2,170.00	\$ 19,725.50
TIE DOWNS	\$ -	\$ -
OIL SALES	\$ 16.00	\$ 112.00
MISCELLANEOUS	\$ -	\$ 432.80
RETURNED CHECKS	\$ -	\$ -
AG. LEASE	\$ -	\$ 10,648.08
CASH LONG/SHORT	\$ -	\$ (64.15)
INTEREST INCOME	\$ -	\$ -
INSURANCE RECOVERY	\$ -	\$ -
REVENUE/FAA	\$ -	\$ -
REVENUE/OTHER	\$ -	\$ 62.22
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TOTAL REVENUE	\$ 7,387.18	\$ 105,084.00
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EXPENSES		
PERSONNEL EXPENSES	\$ 7,531.78	\$ 54,389.88
OFFICE EXPENSE	\$ -	\$ 265.59
VEHICLE & EQUIP EXP	\$ -	\$ -
PETROLEUM PRODUCTS	\$ 3,338.81	\$ 50,287.65
STREET MATERIALS	\$ -	\$ -
JANITORIAL SUPPLIES	\$ -	\$ 47.85
REPAIR/MAINT. SUPPLIES	\$ -	\$ 2,594.20
OTHER OPERATING SUPPLIES	\$ -	\$ 267.03
OIL PURCHASES	\$ -	\$ -
RENTAL	\$ -	\$ -
POSTAGE & FREIGHT	\$ 13.84	\$ 110.39
TELEPHONE	\$ 24.75	\$ 942.15
NATURAL GAS	\$ 296.44	\$ 1,762.62
EDUCATION & TRAVEL	\$ -	\$ -
DUES AND SUBSCRIPTIONS	\$ -	\$ 275.00
ADVERTISING & PRINTING	\$ -	\$ -
INSURANCE	\$ -	\$ -
PROFESSIONAL SERVICES	\$ 2,792.00	\$ 17,192.88
MAINT/SERVICE CONTRACTS	\$ -	\$ 431.40
COMPUTER EXPENSE	\$ -	\$ -
MISC. SERVICES/CHARGES	\$ -	\$ 6,820.67
GRANT EXPENSES	\$ -	\$ -
CC SERVICE CHARGE	\$ 60.17	\$ 1,983.17
CAPITAL OUTLAY	\$ -	\$ -
TRANSFER TO PERSONNEL FUND*	\$ -	\$ -
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TOTAL EXPENSES	\$ 14,057.79	\$ 137,370.48
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NET PROFIT	\$ (6,670.61)	\$ (32,286.48)

CASH ON HAND	\$ 35.00
BANK BALANCE	\$ 35,412.57
ACCOUNTS RECEIVABLE	\$ 33,368.97
A/R CORPORATE CREDIT CARDS	\$ 21,109.68
ACCOUNTS PAYABLE	\$ -
**AV & JET FUEL INVENTORY	\$ 10,812.98

2/29/2016 BANK BALANCE	\$ 36,454.32
ACTUAL CASH RECEIPTS	\$ 11,099.52
ACTUAL CASH EXPENDITURES	\$ (12,141.27)
3/31/2016 BANK BALANCE	\$ 35,412.57